

EDA Meeting Minutes



Regular Meeting
Thurs, Oct. 15th 2020
3:00 p.m.
Mtg. Rm., 3rd Flr.

Meeting called by:

Hank Ludtke

Type of meeting:

Regular Meeting

Attendees:

Larry Knutson, Hank Ludtke, Karen Mulari, Barry Nelson, Sean Felker

Board members absent:

Abby Anderson

Other Attendees:

Robyn Beck, Laura McKnight, Guy Fischer, Mary Hendrickson, Mike Brethorst

Agenda Topics

1. **Call Meeting to Order:** Hank Ludtke called the Regular meeting to order at 3:00 p.m.
2. **Approval of Board Agenda.** Motion by Knutson 2nd by Nelson, motion carried.
3. **Approval of September Meeting Minutes:** Motion to approve by Nelson 2nd by Felker, motion carried.
4. **Balance Sheets/Paying of Bills:** Motion to approve Paying Bills and Balance Sheet/Financials by Knutson 2nd by Nelson, motion carried;
 - **From Check Register/Invoices Presented:** Workshop \$468.81, Hwy 34 Group Home \$0.00, Low Income Public Housing \$4,401.88; Willow Property \$291.48; Maple Ave. Apts. \$4,154.10, Hidden Hills Group Home \$0.00, West River Townhomes \$6,270.47 and Section 8 Voucher \$22,685.00.
5. **Housing/Economic Development Update**
 - **Public Housing** – public housing availability has been posted, applications are being worked on by Robyn. WRT is full. 420 Hawk St. (\$129,000)
 - **MURL** – 273 3rd St. So. Audubon not yet recorded – Nicole will check on documents. Older house, may need work to fix it up (basement-foundation) and other repair issues (leaking roof), owner had lived in house since 2013. MHFA grant funds? Homeowner can not do any improvements per lien against house
 - **PHA Plan** (to be approved next month) – initial discussion
 - **CARES Business Relief Grant Program Update** – Round 1: 6 applicants being processed for checks to date; Round 2 applicants to be awarded still under discussion; package/discussion at Finance (19th) and Board on the (20th).
 - **Brightfields (Solar Assessment for Landfill)** – A draft Assessment has been received (its preliminary). Mike set up a meeting to discuss assessment findings with Vernell Roberts (Detroit Lakes). Guy and Steve also attended meeting. Discussed liabilities/opportunities. Vernell thought there were some opportunities and Mike spoke to potential next steps (more in-depth assessment) and related costs (\$30-40k). Discussion referenced other potential opportunity/areas that might be worth exploring. Reference to a future trip (if there was an interest) to look at other projects (solar garden, etc., ; “find a successful one”) and continuing to have a discussion on exploring solar power potential in the County.

- **Fraze Industrial Land Purchase** – Purchase Agreement signed on Monday. Frazee P&Z approved project. Survey completed; title work remains, but trying to speed that process up; HoiBros Inc. interested in trying to build yet this fall.
6. **Budget to Actual and Balance Sheet:** Motion to approve by Knutson, 2nd by Nelson, motion carried.
 7. **EDA Board – Open Forum:** N/A
 8. **Meeting Adjourned.** Ludtke adjourned meeting at approximately 4:30 p.m.

ATTEST:

Respectfully submitted:

/s/ Guy Fischer
EDA Coordinator

/s/ Hank Ludtke
EDA Board President