

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, May 7, 2024, at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Board Chair Okeson. Commissioners in attendance: Okeson, Meyer, Vareberg, Jepson and Nelson, Interim County Administrator Carrie Smith, and minute taker Peggy Martin.
2. Pledge of Allegiance.

Agenda/Minutes:

1. Agenda – Motion and second to approve agenda with the addition of Comp & Class Study (Meyer, Jepson) carried.
2. Minutes – Moved and second to approve minutes of April 2, 2024, with the requested changes (Meyer, Jepson) carried.
3. Motion and second to approve and accept the Consent Agenda (Jepson, Meyer) carried.

Commissioners:

1. Open Forum:
 - None.
2. Reports and Correspondence: Reports were provided on the following meetings:
 - Commissioner Meyer – DAC, Heartland Trail, Transit, Fair Board, RAC, Sheriff, AMC Cyber Security Conference.
 - Commissioner Jepson – EDA, Housing Sub. Committee, West Central Regional Juvenile Center, Crow Wing One Watershed One Policy Committee, Mahube, Cornerstone, WE Committee.
 - Commissioner Nelson – Sheriff, Wild Rice Watershed, Buffalo-Red Watershed, NRM.
 - Commissioner Okeson – Transit, Fair Board, RAC, Pelican River Watershed, Airport, Wannigan, Prairie Lakes Municipal Solid Waste, Highway, Negotiations.
 - Commissioner Vareberg – EDA, WE Committee, NRM, Highway, Environmental.
3. Appointments
 - None.

County Administrator – Human Resources: presented by Carrie Smith.

1. MN DNR State Land Acquisition: presented by Rob Baden-Area Wildlife Supervisor.

- Motion and second to approve State Land Acquisition as presented (Nelson, Jepson) carried.
2. West Central Initiative: presented by Greg Wagner & Rebecca Lynn Petersen.
 - Annual Visit.
 - June 25th Event in Becker County – no location yet.
 - Evaluate priorities between communities and region.
 - Promise Act Grant Program Applications began May 1.
 3. Report.
 - May 14 – DLHS Field Trip for Intro to Human Services Class.
 - County Administrator application process closed. May 21st will be the 1st review of applicants.
 - Region 7 Meeting on May 3. Brought information from the WE Committee.
 - Without a County Assessor as of yesterday. Working on support for the office.
 4. Employee Dress Code.
 - Motion and second to approve the dress code (Nelson, Jepson) carried.
 5. Job Descriptions.
 - Move forward with writing Job Descriptions.

Auditor-Treasurer: presented by Mary Hendrickson.

1. Motion and second to approve Tobacco License – Renewal – WE-Fest – Raymond Mithum – Lakeview Twp (Okeson, Meyer) carried.
2. Motion and second to approve On-Sale Liquor License w/Sunday Sales – Renewal – Sunlite Bar & Grill – HJ Gerdes – Detroit Twp (Nelson, Meyer) carried.
3. Motion and second to approve Tubing Permit – K & K Tubing Inc. – Roger Klemm – Erie Twp (Jepson, Okeson) carried.
4. Motion and second to approve Resolution 05-24-1A – Establish Absentee Ballot Board (Nelson, Meyer) carried.

Land Use/Environmental Services: presented by Steve Skoog.

1. Motion and second to approve 2 Dock Purchases for Dunton Locks Tram up to \$12,000 (Nelson, Vareberg) carried.

Sheriff: presented by Todd Glander.

1. Motion and second to sell a 2016 Snowmobile and purchase a 2025 Snowmobile using Grant Funds, the funds from the sale of the 2016 snowmobile and budgeted funds (Meyer, Jepson) carried.

2. Motion and second to approve the purchase of squad car equipment from Code 4 for 6 squad cars in the amount of \$123,048.11 (Meyer, Nelson) carried.

Highway: presented by Jim Olson

1. Motion and second to approve Resolution 05-24-1D – Bid Award – SAP 003-630-007- CSAH 30 City of Frazee – to RL Larson in the amount of \$1,790,334.33 (Vareberg, Nelson) carried.
2. Motion and second to approve Resolution 0-24-1E – Change Order – Construction Services – Ulteig CSAH 30 – not to exceed \$150,000 for construction services (Vareberg, Meyer) carried.
3. Motion and second to approve Resolution 05-24-1F – Cooperative Construction Agreement – City of Frazee CSAH 30 (Nelson, Meyer) carried.
4. Motion and second to approve the Capital Purchase Request of a Mastic Patching Machine from MN DOT in the amount of \$12,000 (\$15,000 minus a \$3,000 trade of a lift attachment (Vareberg, Meyer) carried.
5. Motion and second to approve Resolution 05-24-1H – Mailbox Support Fee Increase to \$100 (Vareberg, Nelson) carried.

EDA: presented by Commissioner Jepson.

1. Recommendations for Family Childcare Startup Funds.
 - Motion and second to approve the remaining \$24,706 of money previously allocated, with the stipulation of matching funds outside of Becker County Funds and must be completed in 2 years (Jepson, Vareberg) carried.

Assessor: presented by Carrie Smith.

1. Motion and second to approve the Abatements as listed in the amount of \$12,898 (Nelson, Meyer) carried.

Attorney: presented by Brian McDonald

1. Motion and second to approve Retention Pay for Assistant County Attorneys (Nelson, Meyer) carried.

Planning & Zoning: presented by Kyle Vareberg.

1. Comprehensive Plan Update.
 - May 21st Work Session after the Board Meeting.
 - Significant Code Update.

2. Planning Commission Recommendations 04/24/2024

- Motion and second to concur with the Planning Commission recommendation to approve the request by 4 Suns LLLP – Final Plat for ten (10) lots to be known as 4 Suns Acres (Jepson, Okeson) carried.
- Motion and second to concur with the Planning Commission recommendation to approve the request by Soo Pass Ranch Inc – Change of Zone from Agricultural to Commercial (Jepson, Okeson) carried.
- Motion and second to concur with the Planning Commission recommendation to deny the request by Lake Life Hospitality Consulting Inc – Conditional Use permit to construct a ten (10) foot fence (Jepson, Okeson) carried.
- Motion and second to approve the request by Eric Zurn – Extension of Permit for Use Recorded Document Number 694215 for 2 years (Nelson, Vareberg) carried.

Motion to close the meeting at 10:53 am pursuant to Minn. Stat. Section 13D.03 Subd. 1(b) The governing body of a public employer may by a majority vote in a public meeting decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25 (Nelson, Jepson) carried.

Motion and second to come out of closed session at 11:25 am (Jepson, Meyer) carried.

Motion and second to approve the following items for Non-Union Employees:

- 2.5% COLA Retroactive to January 1, 2024.
- Will be placed on the new salary grid retroactive to April 1, 2024
- Employees in old system that were stepped out upon placement into the new salary grid will be allowed a one (1) step movement if not at the top of the new salary grid.
- (Meyer, Jepson) carried.

Being no further business, Chair Okeson adjourned the meeting at 11:27 am.

<u>/s/</u>	Carrie Smith	<u>/s/</u>	John Okeson
	Carrie Smith		John Okeson
	Interim County Administrator		Board Chair