

BOARD MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, APRIL 19, 2022, at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Knutson. Commissioners in attendance: Knutson, Okeson, Nelson, Grimsley and Vareberg, County Administrator Pat Oman and minute taker Amanda Pachel
2. Pledge of Allegiance
3. Agenda Confirmation – Add Commissioners #5 – Extension Update, add Land Use #4 – Personnel Request (Grimsley, Nelson) carried.
4. Minutes –
 - a. Motion and seconded to approve minutes of March 14, 2022, as presented (Nelson, Vareberg) carried.
 - b. Moved and seconded to approve minutes of April 5, 2022, with the requested changes (Okeson, Grimsley) carried.

Commissioners:

1. Open Forum: No one was present.
2. Reports and Correspondence: Reports were provided on the following meetings:
 - a. Commissioner Vareberg: Bunell Property
 - b. Commissioner Grimsley: Sunnyside and Human Services Committee
 - c. Commissioner Okeson: Airport, Wannigan Park, and Northwest Communication
 - d. Commissioner Nelson: Sunnyside, Band & Grade, and Courthouse Committee
 - e. Commissioner Knutson: Courthouse Committee and Law Library
3. Appointments: None
4. Board Chair Nelson commended Becker County Human Services Department by reading a letter from Commissioner Jodi Harpstead of Minnesota Department of Human Services congratulating the management and staff on the superb effort with having the 32 required 2021 financial reports submitted on or before the deadline and in perfect order.
5. Extension Update – Melissa Persing, Extension Educator – Youth Development, attended virtually, attending in person were Cecilia Amadou, Northwest Regional Director, and Kevin Olson, Extension Hiring Committee. Commissioner Nelson asked for flexibility from the board to find an interim Extension staff within the budget. Board Commissioners provided a favorable consensus for this request.

County Administrator: presented by Pat Oman

1. Report: Dental Program Meeting with Human Services, Contract Committee Update, Upcoming Joint Township & County Board Meeting at 6:30 pm on April 21, 2022 – at the Becker County Courthouse, 3rd Floor Jury Assembly Room, setting up a Benefits Committee, and ARPA Projects

2. Motion to accept Herzog Roofing’s quote in the amount of \$56,000.00 for replacement of the Human Service building roof since they are guaranteeing the energy R-35 insulation required, whereas the low bid did not (Okeson, Vareberg) carried.
 - Brent Bristlin, Maintenance Supervisor, also spoke about working on quotes for the Human Service building boiler replacement
3. Motion to approve ARPA Funding of \$250,000 for the Becker County Food Panty with distribution after expenses are incurred (Grimsley, Okeson) carried.
 - In attendance for Becker County Food Panty - Dale Story, Steve Schumaker, and Brad Carlson

Finance Committee Minutes: presented by Mary Hendrickson

1. Regular Claims and Auditor Warrants and Over 90 days:

04/05/2022 in the amount of	\$	15,911.34
04/08/2022 in the amount of	\$	17,325.27
04/12/2022 in the amount of	\$	40,267.79
Total of	\$	73,504.40

Over 90 Days:

- Aramark dated 10/12/2021 in the amount of \$107.48, invoice just turned in.
- Code 4 dated 10/13/2021 in the amount of \$617.50, invoice just turned in.
- MCIT dated 10/31/2021 in the amount of \$227.86, invoice just turned in.
- Motion Industries dated 10/0/2021 in the amount of \$35.81, invoice just turned in.
- Widseth & Assoc. dated 09/10/2021 in the amount of \$6,678.50, invoice just turned in.
- Total of \$7,667.15.

Motion to approve paying Auditor warrants and claims over 90 days (Nelson, Okeson) carried.

Auditor – Treasurer: presented by Mary Hendrickson

1. Licenses:
 - a. Motion to approve On-Sale Seasonal (including Sunday) – Renewal for Shady Hollow Flea Market – Chad Stenerson – Lakeview Township (Okeson, Nelson) carried.
 - b. Motion to approve Off-Sale – Renewal for Byer’s Liquor – Kevin Byer - Osage Township (Nelson, Grimsley) carried.
2. Motion to approve Resolution 04-22-2K – Cormorant Lakes Sportsmans Club for Raffle/Pull Tabs, August 4-6, 2022, at We Fest in Lakeview Township (Nelson, Okeson) carried.
3. Motion to approve Resolution 04-22-2A – County Commissioner Redistricting (Grimsley, Okeson) carried.
4. Motion to approve Resolution 4-22-2C – to hire a Part-Time DMV Clerk (Nelson, Grimsley) carried.
5. Motion to approve Capital Expense Request for Reporting Standard, Standalone EMS System, election computer & printer, in the amount of \$3,960.00 (Nelson, Okeson) carried.
6. Motion to approve an abatement of \$38.00 in Lake Eunice Tax District. (Grimsley, Vareberg) carried.

Human Services: presented by Denise Warren

1. Motion to approve Resolution 04-22-2B to hire a Part-Time Office Support Specialist. (Grimsley, Vareberg) carried.
2. Motion to approve Resolution 04-22-2F to hire a Full-Time Public Health Registered Nurse. (Grimsley, Vareberg) carried.
3. Motion to approve Resolution 04-22-2G to hire a Part-Time Adult Services Social Worker. (Grimsley, Vareberg) carried.
4. Motion to approve Resolution 04-22-2H to hire a Full-Time Income Maintenance Eligibility Worker. (Grimsley, Vareberg) carried.
5. Motion to approve Resolution 04-22-2I to hire a Full-Time Income Maintenance Eligibility Worker. (Grimsley, Vareberg) carried.
6. Motion to approve renewal of Language Line Services Inc., Master Service Agreement. (Grimsley, Vareberg) carried.
7. Motion to approve purchase request for Vision Spot Screener in the amount of \$6,999.95 (middle quote due to low quote having a 11-14 week wait time) and accept grant making the final cost to the County \$500.00. (Grimsley, Vareberg) carried.
8. Motion to approve purchase request for Public Health – Self Defense Classes MPX Fitness in the amount of \$4,000.00. (Grimsley, Vareberg) carried.

Motion to approve Human Services Claims for Human Services, Public Health, and Transit. (Grimsley, Nelson) carried.

Highway: presented by Jona Jacobson

1. Motion to approve Resolution 04-22-2D – 2022-2024 Mowing Contract Quote Acceptance. (Okeson, Nelson) carried.
2. Motion to approve Resolution 04-22-1E – 2022 Spraying Contract Quote Acceptance. (Nelson, Okeson) carried.

Land Use/Environmental Services: presented by Steve Skoog

1. Environmental Services
 - a) Motion to approve Capital Improvement Expenditure Request for a 2023 John Deere model 310SL Backhoe from RDO Equipment in the amount of \$60,992.98 after \$49,500 trade in credit. (Nelson, Vareberg) carried.
 - b) Motion to approve Capital Improvement Expenditure Request for a baler & conveyors from Apex Equipment LLC in the amount of \$664,200.00 with \$250,000.00 of that amount being paid by a state grant. (Vareberg, Nelson) carried.
 - c) Motion to approve land clearing and grubbing for MRF Building Expansion (recycling facility) quote to Boit Excavating with low bid of \$9,500.00. (Vareberg, Nelson) carried.
 - d) Motion to approve Resolution 04-22-2L to hire a Land Use Full-Time Natural Resources Manager. (Nelson, Vareberg) carried.

Planning & Zoning: presented by Kyle Vareberg

1. Planning Commission Recommendations 04/12/2022:

a) Conditional Use Permit Requests:

- i. Amend Existing Resort Expansion/New Non-shoreland Multi-unit Development: Kevin & Todd Dirks, Tax ID number 21.0109.000.

Move to concur with Planning Commission's recommendation to amend a Conditional Use Permit approved October 12, 2021, (will have to go back to Planning Commission if more than 49 lots are needed) with the stipulation they move the dumpster. (Nelson, Okeson) carried.

- ii. Truck Terminal, Shop, and Yard: Foltz Acres LLC, Tax ID number 08.0347.000

Move to concur with Planning Commission's recommendation to approve the Conditional Use Permit to operate a truck terminal, shop, and yard. (Okeson, Vareberg) carried.

- iii. Storage Units: Raymond & Kristine Johnston, Tax ID number 24.0197.000

- In attendance, speaking out against approval of the CPU for storage units: Lavone Nordgulen, Melissa Blaze, Scott Walberg, and Edgar Nordgulen.

Motion to deny request of a Conditional Use Permit for storage units. (Grimsley, Vareberg)

Motion by Nelson, second by Okeson to table. Motion to table withdrawn by Nelson. With

motion to table withdrawn original motion was up for discussion: Motion to deny request of a Conditional Use Permit for storage units. (Grimsley, Vareberg) carried. Commissioner Nelson called the vote: Vareberg – in favor, Grimsley – in favor, Knutson – in favor, Okeson – opposed, Nelson – opposed

- iv. Amend Existing Resort Expansion: The Wilds Resort & Campground LLC parcel number 28.0073.000

Move to concur with Planning Commission's recommendation to approve amending the existing Conditional Use Permit changing 2 RV sites to 2 campsites. (Nelson, Okeson) carried.

- b) Final Plat – Multi Unit Storage Development: Josh & Kayla Swangler, Tax ID number 10.0379.000 – previously approved for 11 units. They are requesting 5 now and the next 6 will come as a supplemental phase.

c) Chang of Zone Request

- i. Commercial/Residential to Residential: D G Investments LLC, Tax ID number 08.1049.304

Move to concur with Planning Commission's recommendation of approving zone change from Commercial/Residential to Residential, cannot be subdivided. (Nelson, Grimsley) carried.

2. Motion to approve Resolution 04-22-2J to hire a Full-Time Zoning Technician and E911 Coordinator, with option to backfill if hiring creates a vacancy. (Nelson, Okeson) carried.

Being no further business, Chair Knutson adjourned the meeting at 10:30 a.m.

/s/
Pat Oman
County Administrator

/s/
Larry Knutson
Board Chair