

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY July 6th, 2021 at 8:15 a.m.
LOCATION: First Floor – Board Room, Courthouse

The Commissioners and County Administrator, Mike Brethorst, attended the Quarterly Joint Governance meeting at the Roosevelt Elementary School Cafeteria in Detroit Lakes, from 7 a.m. to 8 a.m., with the Detroit Lakes Public School District hosting.

Agenda/Minutes

1. Meeting was brought to order by Board Chair Nelson. Commissioners in attendance: Nelson, Knutson, Okeson, Grimsley and Vareberg; County Administrator, Mike Brethorst, and Minute Taker, Mary Hendrickson.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following change: Under Sheriff: Add: Personnel Request - Variable Hour Part-Time Deputy Position: Resolution 07-21-1F. (Grimsley, Knutson), carried.
4. It was moved and seconded to approve the minutes of June 15th, 2021, with the requested changes. (Knutson, Okeson), carried.

Commissioners:

1. Open Forum:
 - a. Gerry Schram is recommending that Guy Fischer with the Economic Development Authority (EDA) and other County staff assist the Townships with the American Rescue Plan (ARP) process.
2. Reports and Correspondence: Reports were provided on the following meetings:
 - a. Commissioner Okeson: Transit Committee and Association of MN Counties (AMC) - District 4 meeting.
 - b. Commissioner Nelson: Lakeland Mental Health, Natural Resources Management (NRM), UofM-Extension Committee, and Finance Committee.
 - c. Commissioner Knutson: Environmental Affairs Committee, Prairie Lakes Municipal Solid Waste Authority (PLMSWA), Becker County Law Library, Recreational Advisory Committee (RAC), and Finance/Courthouse Committee meeting.
 - d. Commissioner Vareberg: Environmental Affairs Committee.

- e. Commissioner Grimsley: Becker County Historical Society, Lakes Area Regional Library (LARL), AMC, Development Achievement Center (DAC), Land of the Dancing Sky, Museum Building Committee, and Transit Committee.
 - f. County Administrator, Mike Brethorst, provided an update on the 2022 Budget Process, ARP and assisting the townships, and insurance relative to the Museum Building (Builders Risk).
3. Appointments:
- a. It was moved and seconded to appoint Commissioner Okeson to serve on the Ottertail One Watershed-One Plan Committee. (Knutson, Grimsley), carried.
 - b. Commissioner Nelson reported on a vacancy on the Cormorant Lakes Watershed District Board of Managers, due to the retirement of Barbs Hansen, and requested the County Administrator post the position.

County Administrator:

- 1. It was moved and seconded to approve Resolution 07-21-1E, to ratify the compensation of Boards and Committees, as outlined in said resolution, and to set at/for the 2022 rate, with the Board of Adjustment fees increased as of July 1, 2021, and the remainder to change January 1, 2022, and shall continue unless amended by motion of the County Commission; and that all Boards and Committees, as noted, can submit for per diem and mileage reimbursement, in accordance with County policy. (Knutson, Nelson), carried.
- 2. It was moved and seconded to approve the 1st of 3-year Pledge Payment for the construction of the new Becker County Museum (\$367,000 for 2021, \$366,335 for 2022, and balance of \$366,665 in 2023). (Grimsley, Okeson), carried.

Finance Committee Minutes: Auditor-Treasurer: Mary Hendrickson presented:

- 1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, and Additional Issues, as presented:
 - a. Auditor Warrants (Tuesday Bills):
 - i. 06/15/2021 in the amount of \$ 24,269.23 (Cost Effective)
 - ii. 06/16/2021 in the amount of \$ 294,413.21
 - iii. 06/24/2021 in the amount of \$ 15,215.27
 - iv. 06/25/2021 in the amount of \$ 10,788,661.68
 - v. 06/29/2021 in the amount of \$ 223,456.13
for a total amount of \$ 11,346,015.52
 - b. Additional Issues: Request to add these claims:
 - i. Mark Sand & Gravel Partial Payment # 2 for CSAH 26 in the amount of \$109,259.60;
 - ii. Hough Inc. Payment #1 for Mountain Link Trail Project in the amount of \$143,971.30;

iii. RJ Zavoral & Sons Inc. Payment # 1 for CSAH 14 & Co Rd 132 in the amount of \$218,313.77.
(Knutson, Grimsley), carried.

2. Information Technology: IT Director Stacie White presented:
 - a. It was moved and seconded to approve the purchase of IT Asset Discovery & Documentation Software at a cost of \$1,500.00 per year. (Okeson, Nelson), carried.
 - b. It was moved and seconded to accept the low quote for the purchase of Antivirus and AntiMalware Replacement Software at a cost of \$11,145.05. (Knutson, Nelson), carried.
 - c. ERP Software – Verbal Update provided - currently working on RFQ to present in late August.
 - d. It was moved and seconded to approve the Internal Phone System Upgrade, as presented, at a cost of \$13,368.75. (Okeson, Knutson), carried.

Auditor-Treasurer – Mary Hendrickson presented:

1. Licenses and Permits:
 - a. It was moved and seconded to approve Resolution 07-21-1A, the Charitable Gambling Permit for the Cormorant Lions Club Raffle September 23, 2021 at Cormorant Community Center. (Okeson, Grimsley), carried. *Addendum: At the Board meeting of August 17th, 2021, the Board approved an amendment to Resolution 07-21-1A, to read September 23rd & 24th, 2021 (see minutes of August 17th, 2021).
 - b. It was moved and seconded to approve the New On-Sale 3.2 Beer and Sunday sales for Smokey Resort, LLC - DBA Jack Pines Resort in Carsonville Township. (Knutson, Grimsley), carried.
 - c. It was moved and seconded to approve the New Wine-Strong Beer for Smokey Resort, LLC – DBA Jack Pines Resort in Carsonville Township. (Knutson, Grimsley), carried.
2. It was moved and seconded to approve the 2021 County Board of Equalization Meeting Minutes (June 15,2021), as presented. (Grimsley, Okeson), carried.
3. It was moved and seconded to approve Resolution 07-21-1B, for the Repurchase of Parcel # 51.0100.000 in the amount of \$3,476.11. (Knutson, Okeson), carried.
4. It was moved and seconded to approve Resolution 07-21-1C, to advertise and hire a part-time Cashier due to a vacancy in the Auditor-Treasurer’s office, and through the normal hiring process. (Okeson, Nelson), carried.

Assessor:

1. It was moved and seconded to approve the Tax Court abatement, as presented, for MN Energy Resources Corporation in the amount of -\$26,400.00 (Grimsley, Knutson), carried.

Transit:

1. It was moved and seconded to approve Resolution 07-21-1D, for the purchase of a new transit bus from North Central Bus at a cost of \$92,012.00, with the County’s cost at \$9,201.20. (Okeson, Grimsley), carried.

Human Services:

1. Contracts –
 - a. It was moved and seconded to sign the Tri-County and White Earth Nation Elder Abuse Memorandum of Understanding to provide elder care assistance. (Grimsley, Knutson), carried.
 - b. It was moved and seconded to sign the two-year Fraud Prevention Investigation Grant Contract – Renewal, effective July 1st, 2021. (Grimsley, Okeson), carried.
2. Claims –
 - a. It was moved and seconded to approve the claims for Human Services, Public Health, and Transit, as presented. (Grimsley, Vareberg), carried.

Planning & Zoning:

1. It was moved and seconded to approve the First Supplemental Plat Acknowledgement (Two-Mile Extraterritorial) – Laker Island Storage CIC #89. (Okeson, Grimsley), carried.

Sheriff:

1. It was moved and seconded to approve the 2021 WE Fest Agreement with WE Fest Holdings, LLC, for law enforcement and traffic control in connection with the “WE Fest 2021” event to be held at the Soo Pass Ranch in Lake View Township in Becker County (August 4th thru August 7th, 2021), for the sum of \$51,000.00. (Okeson, Knutson), carried.
2. It was moved and seconded to approve the sale of Squad tires (5 sets of Goodyear 2556r18 RSA All-Season) at public auction, as discussed, via Do-Bid, Auction Block, and on the County website. (Okeson, Knutson), carried.
3. It was moved and seconded to approve the sale of five (5) Squad cars at Midstate Auto Auction on July 20th, 2021, as follows: (Knutson, Okeson), carried.

| SALE OF SQUAD CARS | | | | |
|--------------------|------------|--------------------|---------------|------------------------|
| 1) | Unit: 3921 | 2001 Ford F-250 | 95,671 miles | VIN: 1FTNW21L21EC83921 |
| 2) | Unit: 7094 | 2014 Ford Explorer | 127,857 miles | VIN: 1FM5K8AR9EGC27094 |
| 3) | Unit: 7712 | 2015 Ford Explorer | 137,279 miles | VIN: 1FM5K8AR9FGC67712 |
| 4) | Unit: 7710 | 2015 Ford Explorer | 146,557 miles | VIN: 1FM5K8AR5FGC67710 |
| 5) | Unit: 7713 | 2015 Ford Explorer | 157,526 miles | VIN: 1FM5K8AR0FGC67713 |

4. It was moved and seconded to approve Resolution 07-21-1F, to hire a part-time variable Sheriff’s Deputy position due to low staffing level. (Knutson, Okeson), carried.
5. Sheriff Todd Glander introduced and recognized newly hired Sheriff’s Deputies, Wyatt Tollefson, Kyle Hanson, and Nicholas Daniel and presented the Ceremonial Oath to the new deputies, with their families present as well. The Board congratulated each of them and their families.

Being no further business, Board Chair Nelson adjourned the meeting.

/s/ Michael M. Brethorst
Michael M. Brethorst
County Administrator

/s/ Barry Nelson
Barry Nelson
Board Chair