

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, May 4, 2021 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Nelson. Commissioners in attendance: Nelson, Knutson, Okeson, Grimsley, and Vareberg; County Administrator, Mike Brethorst, and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following changes: Under County Administrator: Add: Number 6: Support for Family Homeless Prevention and Assistance Program Operated by Mahube-OTWA Community Action Partnership, Inc.: Resolution 05-21-1I, and under Land Use: Add: Number 5: Environmental Services: Professional Services Contract with WSN (Widseth) to Complete Final CAP Grant Application for Environmental Building (MRF Expansion). (Knutson, Grimsley), carried.
4. It was moved and seconded to approve the minutes of April 20, 2021, with the requested changes. (Okeson, Vareberg), carried.

Commissioners:

1. Open Forum: No one was present.
2. Reports & Correspondence: Reports were provided on the following meetings:
 - a. Commissioner Nelson: Sunnyside, BC Soil & Water Conservation District, NRM Committee, and Lakeland Mental Health.
 - b. Commissioner Knutson: NRM, PLMSWA, Zoning Ordinance Review Committee, and Environmental Affairs Committee.
 - c. Commissioner Vareberg: Highway Building Committee.
 - d. Commissioner Grimsley: Becker County Historical Society, Heartland Trail Committee, DAC, and Transit Committee.
 - e. Commissioner Okeson: Highway Committee, Wannigan Park meeting, and Becker County Museum Building Committee.
 - f. County Administrator, Mike Brethorst, reported that the County wide space assessment has started with a focus of how best to use the old jail. All work is being completed internally. He also stated that he was exploring the possibility of temporarily moving the Dive Team from the Impound Facility over to the "Old Workshop" area. It was the consensus of the Commission to allow for this pending comment from Extension.

3. Appointments: There were none. The two (2) appointments needed for the Pelican River Watershed District Board of Managers will be considered at the Board meeting of May 18th, with both terms set to expire on May 25th.

County Administrator: Mike Brethorst presented:

1. It was moved and seconded to approve the lowest quote for the cost appraisal for the Transit Building project, up to an amount of \$1,800.00 and to award the appraisal contract to the lowest quote being Tinjum Appraisal Services. (Grimsley, Okeson), carried.
2. It was moved and seconded to accept the cash offer of \$525,000.00 with no contingencies, for the sale of the Minimum-Security Building, with \$20,000.00 in earnest money, closing date of Thursday, May 6, 2021, and with the building to be used for commercial use. (Grimsley, Knutson), with a roll call vote called and taken: Commissioners Knutson – Aye; Grimsley – Aye; Okeson – Abstained; Vareberg – Aye; Nelson – Aye. Carried 4-0.

3. County Administrator, Mike Brethorst, provided a brief update on the status of the Work from Home policy.

4. Museum Update – Becker County Historical Society & Museum Director, Becky Mitchell, Presented:

It was moved and seconded to approve Resolution 05-21-1E, which addresses the total estimated museum only portion of the cost for Construction at \$4,368,000.00 and to authorize Becker County to provide financial support and services, pledging \$1,100,000.00. (Grimsley, Okeson), carried.

5. It was moved and seconded to approve Resolution 05-21-1I, as presented, that the Becker County Board of Commissioners supports the Mahube-OTWA Action Partnership, Inc., “Family Homeless Prevention and Assistance Program”. (Knutson, Grimsley), carried.

Finance Committee Minutes – Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, Over-90-Day Claims, and Additional issues, as follows:
 - a. Auditor’s Warrants (Tuesday Bills):
 - i. 04/21/2021 in the amount of \$ 443,532.30
 - ii. 04/21/2021 in the amount of \$ 2,000.00
 - iii. 04/27/2021 in the amount of \$ 9,389.59for a total amount of \$ 454,921.89

- b. Over-90-Day Claims:
 - i. K & K Towing – in the amount of \$250.00 – dated 01/21/2021 (waiting for W-9 from vendor);
 - ii. Liftoff, LLC – in the amount of \$448.00 – dated 06/10/2020 to 12/08/2020 (invoices just turned in);
 - iii. Sanford Health – in the amount of \$161.94 – dated 10/01/2020 (balance on disputed amount);
 - iv. SnoDepot in the amount of \$1,098.00 – dated 01/07/2021 (invoice just turned in).

- c. Additional Issue:
 - i. Add \$750.00 payment to Hintermester for Grant Administrative Services.

(Knutson, Grimsley), carried.

- 2. It was moved and seconded to approve the Human Services claims for Human Services, Public Health, and Transit, as presented. (Grimsley, Knutson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

- 1. Licenses and Permits:
 - a. It was moved and seconded to approve Resolution 05-21-1A, to approve the Gambling Application for Exempt Permit to conduct Gambling by the Wolf Lake - Wolf Pack Baseball at Toad Lake Store at 17259 County Highway 39, Frazee, MN in Toad Lake Township. (Knutson, Okeson), carried.

 - b. It was moved and seconded to approve the Tubing Permit for K & K Tubing – Roger J. Klemm – Erie Township. (Okeson, Knutson), carried.

Assessor: Abatements – Presented by County Assessor, Lisa Will:

- 1. It was moved and seconded to approve the following abatement:
 - a. PIN # 49.01682.233 – City of Detroit Lakes – in the amount of -\$10,870.00 (due to Low-Income Class Rate applied).
For a total of abatements at -\$10,870.00.

(Grimsley, Okeson), carried.

Planning & Zoning – Kyle Vareberg presented:

1. There were citizens and representatives present from the six (6) townships located within the two-mile extra-territorial area around the City of Detroit Lakes, along with Detroit Lakes Alderman, Dan Josephson, and Becker County Surveyor, Roy Smith.

It was moved and seconded to approve Resolution 05-21-1G, to enter into a Joint Powers Agreement (JPA) as amended and mutually agreed upon between Becker County and Detroit, Lake View, Lake Eunice, Audubon, Erie, and Burlington Townships, for Becker County Planning and Zoning Services – Official Zoning Control, with changes to the agreement relative to Ordinance change and staff reporting on Conditional Use Permits (CUP's). (Knutson, Okeson), with a roll call vote called and taken: Commissioners Knutson – Yay; Grimsley – Nay; Okeson – Yay; Nelson – Yay; and Vareberg – Yay; motion carried 4-1.

2. a. It was moved and seconded to approve Resolution 05-21-1H, to approve setting the permitting fee at \$25.00 for short and long-term rental properties relative to Ordinance 03-17-2020-2. (Grimsley) – motion died for lack of a second.
b. It was moved and seconded to approve Resolution 05-21-1H, to approve setting the permitting fee at \$50.00 for short and long-term rental properties relative to Ordinance 03-17-2020-2. (Knutson, Okeson), carried.

Land Use – NRM/Environmental:

1. It was moved and seconded to approve Resolution 05-21-1D, to approve the State's proposed acquisition of the attached described property (Parcel # 27.0035.001); a 1.12 acre addition to the Little Mantrap Lake SNA (T142N R36W - Section 12), to allow for access to the Little Mantrap Lake SNA. (Knutson, Okeson), carried.
2. It was moved and seconded to approve awarding the Site Preparation Contract to Future Forests for an estimated contract total of \$13,800.00. (Knutson, Okeson), carried.
3. It was moved and seconded to approve the offering of ten (10) Timber Tracts, as presented, for public oral auction on Friday, May 21st, 2021. (Okeson, Vareberg), carried.
4. It was moved and seconded to approve that the NRM office pursue gathering more information into potentially purchasing Parcels #: 12.0041.010 and 21.0044.000, for a total of 236 acres, or trade from The Conservation Fund (TCF). (Knutson, Grimsley), carried.

5. It was moved and seconded to contract with Widseth Smith Nolting (WSN) for Professional Services at a cost of up to \$5,500.00, to assist with the Solid Waste Processing Facilities Capital Assistance program (CAP) request. (Knutson, Vareberg), carried.

Land Use – Parks & Recreation: Steve Skoog and Guy Fischer presented:

1. It was moved and seconded to approve the purchase of two (2) Roll-In Docks (approximately 30' each), not to exceed \$10,000.00, to be placed at Juggler Lake and the Wolf Lake accesses, with final approval by the NRM Committee. (Knutson, Okeson), carried.

Human Services: Denise Warren presented:

1. It was moved and seconded to approve Resolution 05-21-1C, to hire a full-time Social Worker through the normal hiring process and if filling this vacancy creates another vacancy in the department, to then fill that vacancy also. (Grimsley, Okeson), carried.
2. It was moved and seconded to accept the 1st Quarter Board Reports as presented, for Adult Services, Behavioral Health, Child Protection, Child Support, Income Maintenance, Public Health, and Combined (AS, PH, BH). (Grimsley, Okeson), carried.

Highway: Jim Olson presented:

1. It was moved and seconded to approve Resolution 05-21-1F, to enter a Cooperative Agreement with MnDOT, with Becker County to pay its share of the cost to make certain improvements on portions of TH87 in the City of Frazee (State Project 0306-30), with the County's share estimated at \$40,000.00. (Okeson, Nelson), carried.
2. Work Session – Public Works Facility: The commissioners, County Administrator, Mike Brethorst, Highway Engineer, Jim Olson, and Highway staff were present:
 - a. It was moved and seconded to approve Option 12C, as presented, for the new Highway-Public Works Facility, to include the alternative of eight (8) stalls for Transit and an outdoor storage concept. (Okeson, Vareberg), carried 3-2.

Being no further business, Board Chair Nelson adjourned the meeting.

/s/ Michael M. Brethorst
Michael M. Brethorst
County Administrator

/s/ Barry Nelson
Barry Nelson
Board Chair