

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, January 19, 2021 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Nelson. Commissioners in attendance: Nelson, Knutson, Okeson, and Vareberg; County Administrator, Mike Brethorst, and Minute Taker, Cindy Courneya. Absent: Commissioner Grimsley.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda, as presented. (Okeson, Knutson), carried.
4. It was moved and seconded to approve the minutes of December 15, 2020, with the requested changes. (Okeson, Knutson), carried.
5. It was moved and seconded to approve the minutes of January 5, 2021, with the requested changes. (Knutson, Okeson), carried.

Commissioners:

1. Open Forum: No one was present.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Okeson: Sheriff's Committee, Radio Board, and Historical Society & Museum Building Committee, and noted an upcoming West Central Regional Juvenile Center meeting.
 - b. Commissioner Knutson: Sheriff's Committee, Safety Committee, and Courthouse/Finance Committee meeting.
 - c. Commissioner Vareberg: Currently no meetings to report on.
 - d. Commissioner Nelson: Finance Committee meeting relative to CARES Business Relief Grant Funding and Courthouse/Regular Finance Committee meeting.
3. Appointments:
 - a. It was moved and seconded to reappoint Mary Seaberg to the Planning Commission, to serve a three-year term representing District 3. (Okeson, Knutson), carried.
 - b. It was moved and seconded to reappoint Mike Sharp to the Board of Adjustments, to serve a three-year term representing District 3. (Okeson, Knutson), carried.

County Administration – Emergency Business Relief Grant: Mike Brethorst presented:

1. County Administrator, Mike Brethorst, presented an update and overview of the four (4) Emergency Business Relief Grant proposals available, noting that the options have been vetted through an Advisory Ad Hoc Committee meeting, with eight (8) businesses in attendance.

Discussion followed regarding the options, as presented, to include:

- a. One-time \$1,000 grants for Licensed Childcare providers.
- b. One-time \$2,000 grants, depending upon availability, for Salons/Barbershops, Hotels/Motels, Clubs/Associations, Restaurants, Bars, Fitness Centers, Recreation Centers, Museums, and Movie Theatres.
- c. Becker County Business Relief Package – Block Grants
- d. Round 3: Becker County CARES Business Relief Grant Guidelines (For-Profit and Non-Profit Businesses).

It was moved and seconded to move forward with the expansion of the \$2,000.00 Business Relief Grants, Block Grants, and Round 3 of the Becker County Business Relief Grants, as discussed, and to authorize the Finance Committee to approve the grant awards and to pay out as they are approved, and to also update the full Board as the list is updated and payments are approved. (Okeson, Knutson), carried.

Finance Committee Minutes: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, Over-90-Day Claims, and Additional Claims, as presented:
 - a. Auditor’s Warrants (Tuesday Bills):
 - i. 01/06/2021 in the amount of \$ 29,926.10
 - ii. 01/12/2021 in the amount of \$ 68,417.15
for a total amount of \$ 98,343.25
 - b. Over-90-Day Claims:
 - i. Nereson Auto – dated 09/21/2020 – in the amount of \$266.88 (invoice just turned in).
 - ii. Potty Shacks – dated July 08-09, 2020 – in the amount of \$1,120.75 (invoice just turned in).
 - c. Additional Claims:
 - i. Brian Buck – dated October 2020 – in the amount of \$268.21 (no receipts or statement).
 - ii. One-Time Tax Abatement for Parcel # 28.0137.001 – in the amount of \$114.00, due to clerical error.
- (Knutson, Okeson), carried.

2. It was moved and seconded to approve the Human Services claims for Human Services, Public Health, and Transit, as presented. (Okeson, Vareberg), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses and Permits:
 - a. It was moved and seconded to approve the On-Sale Liquor License for Parallel 46 – DBA Cormorant Inn - Corey Stockstad, Sam Stockstad, Randy Iwerks and Lynne Stockstad – Cormorant Township, contingent upon review and approval by the Becker County Sheriff and Attorney. (Okeson, Knutson), carried.

Assessor – Lisa Will presented:

1. It was moved and seconded to approve Resolution 01-21-2C, to hire a full-time Deputy Assessor through the normal hiring process and if filling that vacancy creates another vacancy in that department, to fill that vacancy also. (Knutson, Okeson), carried.

Human Resources – Mike Brethorst presented:

1. It was moved and seconded to approve Resolution 01-21-2A, to hire two part-time custodians through the normal hiring process, due to multiple vacancies. (Vareberg, Okeson), carried.

Highway – Jim Olson presented:

1. It was moved and seconded to approve the Pre-Buy of Base One product for aggregate road base stabilization from Team Laboratory Chemical at a cost of \$46,200.00 for 2,200 gallons of product. (Okeson, Knutson), carried.

Sheriff – Todd Glander presented:

1. It was moved and seconded to approve the amendment to the Food Service Partnership Agreement with Summit Food Services, LLC, as presented, with the agreement extended for an additional year beginning January 1, 2021, and with the addition of #2: to re-evaluate on June 1st, 2021 and if the CPI is lower than the listed 3.8%, the Company will lower scale to reflect that. (Knutson, Okeson), carried.
2. It was moved and seconded to approve Resolution 01-21-2C, to hire a temporary full-time Dispatcher position, as needed, due to a 400-day military leave of absence. (Okeson, Knutson), carried.

Becker County Soil & Water Conservation District (BCSWCD) – Karl Koenig and BCSWCD Director, Bryan Malone presented:

1. The new Director of the BCSWCD, Bryan Malone, introduced himself to the Board and staff, and provided a summary of his background and experience. The Board welcomed him to Becker County and congratulated him on his new position.
2. Karl Koenig presented an overview and summary of the 2020 Becker County Aquatic Invasive Species Program Report, which included a breakdown of the 2020 Budget and proposed Budget for 2021. He noted that revenue for 2021 is at \$342,585 from MN State AIS Prevention Aid, with Becker County’s portion at \$8,712.00, and \$19,710 from Fund Balance, for a total proposed budget of \$371,007.00.
3. He also presented the MN Department of Natural Resources (MN-DNR) Delegation Agreement – Aquatic Invasive Species (AIS) Prevention Inspection of Water-Related Equipment for the Board’s review and approval.
4. It was moved and seconded to approve the MN-DNR Delegation Agreement, as presented, for the Aquatic Invasive Species (AIS) Prevention Inspection of Water-Related Equipment, between the MN-DNR and Becker County, as presented. (Okeson, Knutson), carried.

Being no further business, Board Chair Nelson adjourned the meeting.

/s/ Michael M. Brethorst
Michael M. Brethorst
County Administrator

/s/ Barry Nelson
Barry Nelson
Board Chair