

REGULAR MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: Tuesday, December 11, 2012 at 8:15 a.m.

LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. a. Meeting presided over by Board Chair Knutson. All Commissioners in attendance; County Administrator, Jack Ingstad, and Minute Taker, Cindy Courneya.
- b. Pledge of Allegiance.
2. The agenda was approved with the following changes: Under Emergency Management: add: Number 2: Appointment of Emergency Management Director and Emergency Management Deputy. (Nelson, Okeson), carried.
3. It was moved and seconded to approve the minutes of November 27, 2012 with the requested changes. (Okeson, Skarie), carried.

Commissioners:

1. Open Forum:
  - a. Clarence Suvanto commented on the changes at Becker County, including the hiring of a new county assessor, and noted that he is pleased with the taxpayer assessment forms in that they provide a two to three year history. He also would like to see photos in the field cards.
2. Reports and Correspondence:
  - a. Commissioner Okeson:
    - i. Reported on the following meetings: Association of Minnesota Counties (AMC) Annual Conference, Safety Committee, Highway Committee, Re-Design Committee, and Heartland Trail Multi-Purpose Recreational Trail Meeting.
  - b. Commissioner Knutson:
    - i. Reported on the following meetings: Recreational Advisory Committee (RAC), Prairie Lakes Municipal Solid Waste Authority (PLMSWA), Natural Resources Committee, Re-Design Committee, and Mahube-OTWA.
  - c. Commissioner Schram:
    - i. Reported on the following meetings: Association of Minnesota Counties (AMC) Annual Conference, Heartland Trail Multi-Purpose Recreational Trail Meeting, Aquatic Invasive Species (AIS), Highway Committee, Recreational Advisory Committee (RAC), and Drug Court at Stearns County.

- d. Commissioner Nelson:
    - i. Reported on the following meetings: Association of Minnesota Counties (AMC) Annual Conference, Human Services Committee, and Natural Resources Committee.
  - e. Commissioner Skarie:
    - i. Reported on the following meetings: Association of Minnesota Counties (AMC) Annual Conference, and Human Services Committee.
3. Appointments:
- a. Appointments to the Lake Agassiz Regional Library Board were discussed and will be made at the next board meeting.
  - b. It was moved and seconded to re-establish the Building Committee and to appoint Commissioner Nelson, Commissioner Okeson, and County Administrator, Jack Ingstad to the committee. (Knutson, Skarie), carried.
  - c. It was moved and seconded to re-appoint Jeffrey Moritz to the Cormorant Lakes Watershed District (CLWD) Managers, for a three-year term. (Nelson, Schram), carried.
  - d. It was moved and seconded to re-appoint Orvis Olson to the Cormorant Lakes Watershed District (CLWD) Managers, for a three-year term. (Nelson, Skarie), carried.
4. Discussion on Highway Engineer Position:
- a. Options were discussed in reference to the recruitment and hiring of a County Engineer due to the resignation of County Engineer, Brad Wentz. County Administrator, Jack Ingstad, noted that the Re-Design committee is recommending the process begin for the recruitment and hiring of a County Engineer and to appoint a Highway Department Head in the interim. It was moved and seconded to move forward with the recruitment of a Highway Engineer. (Okeson, Nelson), carried.
5. Elected Official Salary Setting:
- a. It was moved and seconded to appoint Commissioner Schram and Commissioner Nelson to the Elected Official Salary Setting Committee. (Skarie, Okeson), carried. The committee will meet on Friday, December 14, 2012.
6. Letter of Support for Heartland Trail:
- a. It was moved and seconded to include Becker County in a letter of support with the City of Frazee and City of Detroit Lakes, to Governor Mark Dayton, as a part of a bonding request seeking construction funds for the Detroit Lakes-Frazee segment of the Heartland Trail. (Schram, Okeson), carried.

Auditor-Treasurer: Ryan Tangen presented:

1. Licenses and Permits: There were none.

Finance Committee: Ryan Tangen presented:

1. It was moved and seconded to approve the Regular Claims, Over-90 Day Claims, and Auditor's Warrants (Tuesday Bills):
  - a. Over 90-Day Claims:
    - i. Timemark, Incorporated in the amount of \$529.03 due to misplaced invoice.
  - b. Auditor's Warrants (Tuesday Bills):
    - i. 11/27/12 in the amount of \$150,547.51
    - ii. 11/30/12 in the amount of \$6,640,717.88
    - iii. 12/04/12 in the amount of \$22,181.60
    - iv. 12/05/12 in the amount of \$10,527.70(Nelson, Okeson), carried.
2. It was moved and seconded to authorize to advertise for the 2013 tree planting bids. (Nelson, Schram), carried.

Emergency Management: County Administrator, Jack Ingstad, presented:

1. Discussion was held in reference to the resignation of the Emergency Management Director. The Re-Design Committee met and recommended to appoint, on an interim basis, Rusty Haskins as the interim Emergency Management Director and Jack Ingstad as the Deputy Emergency Director. Mr. Ingstad held the position of Emergency Management Director in Eagle County (Vail), Colorado and is willing to assist Mr. Haskins, along with Guy Fischer. It was moved and seconded to appoint, on an interim basis, Rusty Haskins as the Emergency Management Director, and Jack Ingstad as the Deputy Emergency Management Director. (Nelson, Okeson), carried.
2. It was moved and seconded to approve the application for the 2012 Emergency Management Performance Block Grant. (Nelson, Okeson), carried.

Becker County Soil and Water Conservation District (SWCD): Brad Grant and Marsha Watland presented:

1. It was moved and seconded to approve the FY 2013 State of Minnesota Board of Water and Soil Resources Natural Resources Block Grant Agreement. (Nelson, Schram), carried.
2. It was moved and seconded to accept the Becker County Agricultural Inspector's 2012 Annual Report and Workplan Summary, as presented. (Nelson, Okeson), carried.

Human Services: Nancy Nelson presented:

1. It was moved and seconded to remove from the Human Services agenda, Number 2: Grant Acceptance: Maternal Infant and Early Child Home Visiting, II. (Nelson, Okeson), carried.

2. It was moved and seconded to approve the new agreement with Lakeland Mental Health Center for mental health services provided at the Becker County Jail and at the Becker County Crisis Bed. (Skarie, Schram), carried.
3. It was moved and seconded to approve the non-financial agreement between Becker County and the Minnesota Chippewa Tribe to provide services to eligible MFIP/DWP clients. (Skarie, Schram), carried.
4. It was moved and seconded to accept the Minnesota Department of Human Services administrative services budget (grant) for \$93,333, to provide Child and Teen Check-ups. (Schram, Skarie), carried.
5. It was moved and seconded to approve Resolution 12-12-1A, to hire a full-time Financial Eligibility Specialist from the Minnesota Merit System, and if the filling of this position creates a part-time Financial Worker position, that position will also be filled from the Merit System. (Skarie, Nelson), carried.
6. It was moved and seconded to approve Resolution 12-12-1B, to hire a part-time Case Aide from the Merit System pool list. (Schram, Nelson), carried.
7. It was moved and seconded to approve the Human Services Claims for Human Services, Community Health, and Transit. (Skarie, Nelson), carried.

Natural Resources Management: Marty Wiley presented:

1. It was moved and seconded to authorize the Natural Resources Management Director, Marty Wiley, to authorize and sign the purchase agreement for Parcel Number 28.0138.000, which will allow access to a large block of public land in Shell Lake Township. (Schram, Skarie), carried.

Highway: Brad Wentz presented:

1. The draft of the Roadway Sign Management Policy was reviewed and will be brought to the Board in resolution form at the next board meeting on December 18, 2012, for approval.
2. It was moved and seconded to approve Resolution 12-12-1D, to adopt the Overweight Vehicles Fee Schedule, as outlined in said resolution, and to direct the County Engineer to incorporate the fee schedule into the existing Overweight Vehicles Permit Policy. (Nelson, Schram), carried.

Human Resources: Nancy Grabanski presented:

1. It was moved and seconded to approve the modified Vacancy Time Period for Board Approval Policy Number 4.4, eliminating the verbage, "or there is another vacancy in that position within seven (7) months of the closing date of hire". (Nelson, Schram), carried.
2. It was moved and seconded to approve Resolution 12-12-1C, to set the Voluntary Employees' Beneficiary Association (VEBA) Contribution for 2013, as outlined in said resolution. (Nelson, Okeson), carried.

Aquatic Invasive Species (AIS) 2012 Contract Program Summary and Presentation: Moriya Rufer, AIS Coordinator presented:

1. Moriya Rufer presented an overview of the Summer 2012 Final Report, including information on the Volunteer Watercraft Inspector Program, Becker County AIS web page, Traveling AIS Kids Kit, AIS Handbook for Visitors and Residents, Water Inspection Guide Booklet, Rapid Response Team, media coverage and outreach. She also provided recommendations for 2013, and a list of possible future AIS Coordinator tasks.

Public Hearing: Intent to Adopt a Solid Waste Ordinance for Becker County: Steve Skoog presented:

1. The Ordinance was presented for discussion and public input was received.
  - a. Mike Miller and Paul Kalibabky from Waste Management, Inc. (WMI) provided written comments on the ordinance and the county provided a written response, which WMI was satisfied with. They also expressed verbal concerns regarding propriety information that the County could order a licensed waste hauler to provide. Suggestion was to possibly have any county personnel that would be viewing the private data, sign a non-disclosure statement prior to receiving it from the waste hauler.
  - b. Clarence Suvanto, Becker County resident, requested expansion of the Eastern Transfer Station hours and voiced concerns about outdoor wood boilers and garbage being burned in them, and waste generated in the county being hauled out of county.
  - c. Ron Solberg, owner of Detroit Lakes Disposal, voiced concerns regarding high tipping fees, and waste flow designation by the County.
  - d. Matt Lage, Manager of Minnkota Recycling was present, but did not voice any concerns.
  - e. Commissioner Nelson thanked the haulers and others for participating in this process. The ordinance will be presented for approval at the next board meeting on Tuesday, December 18, 2012.

The meeting recessed until 5:00 p.m. for the Becker County Highway Improvements Five-Year Plan meeting.

The meeting reconvened at 5:00 p.m. for the Becker County Highway Improvements Five-Year Plan meeting in the Board Room of the Courthouse.

It was moved and seconded to adjourn the meeting. (Okeson, Schram), carried.

s/ Jack Ingstad  
Jack Ingstad  
Board Clerk

/s/ Larry Knutson  
Larry Knutson  
Board Chair