

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, August 28, 2012 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. a. Meeting presided over by Board Chair Knutson. All Commissioners in attendance; Board Clerk, Patty Swenson, and Minute Taker, Cindy Courneya.
- b. Pledge of Allegiance.
2. The Agenda was approved with the following changes: under Commissioners: add: Discussion on Aquatic Invasive Species (AIS) Prevention. (Okeson, Schram) carried.
3. It was moved and seconded to approve the minutes of August 14th and August 16, 2012, with no changes. (Skarie, Schram), carried.

Commissioners:

1. Open Forum:
 - a. Archie Wiedewitsch, owner of STS Trucking, provided an explanation of his recent Solid Waste Hauling Contract bid. Board Chair Knutson noted there will be further discussion in reference to waste hauling at 9:20 a.m. today.
 - b. Dick Hecock, President of the Coalition of Lake Associations (COLA), presented a letter to the commissioners, requesting Becker County consider allocating funds for a full-time Becker County AIS Coordinator and a centralized system of inspections.
 - c. Michael Mathias, on behalf of the Floyd Shores Lake Association, presented an initial draft of a proposed Becker County AIS Prevention Program, outlining goals, inbound watercraft inspections, and expected costs for the program, including an estimated one-time expense of \$130,000 (per site, per unit, per access, and implementation of a communications program) and an estimated annual operating cost of \$108,140.
 - d. Curt Noyes, President of the Long Lake Betterment Association, spoke in support of the COLA and Floyd Shores Lake Association's proposal for AIS prevention.
 - e. Loxley Koshnick noted the challenges of implementing the AIS prevention program and need for a more effective and efficient program for Becker County.
 - f. Terry Kalil, Vice-President of the COLA, stressed the urgency in moving forward with a more effective AIS prevention program for Becker County.
 - g. Barb Halbakken-Fischburg, President of Lake Detroiters, also noted the urgency and need for a more effective AIS Prevention Program for Becker County and supported the Floyd Shores Lake Association proposal, as presented earlier. She also noted the AIS Public Information Meeting tonight, hosted by the City of Detroit Lakes, scheduled for 5:30 p.m. in the City Administration Building-Council Chambers. She encouraged the County host a public meeting on AIS Prevention as well.

2. Reports and Correspondence:
 - a. Commissioner Nelson:
 - i. Reported on the following meetings: Becker County Soil and Water Conservation District, Joint Powers Board, Natural Resources Committee, and attended the “Beyond the Yellow Ribbon Day” at the Pavilion in Detroit Lakes on August 22nd. He also recognized and congratulated Dick Hecock, President of COLA, for being named “Conservationist of the Year”.
 - b. Commissioner Skarie:
 - i. Reported on the following meetings: Becker County Historical Society and Lakeland Mental Health.
 - c. Commissioner Okeson:
 - i. Reported on the following meetings: Highway Committee, Detroit Lakes/Becker County Airport Committee, and attended the “Beyond the Yellow Ribbon Day”.
 - d. Commissioner Knutson:
 - i. Reported on the following meetings: Natural Resources Committee, NW Trail Reapers Snowmobile Club, and attended “Beyond the Yellow Ribbon Day”. He also discussed the Prairie Lakes Municipal Solid Waste Authority meeting with Steve Skoog and provided a report.
 - e. Commissioner Schram:
 - i. Reported on the following meetings: Becker County Council on Aging, Aquatic Invasive Species (AIS) Task Force, Highway Committee, and Sheriff’s Committee.
3. Appointments:
 - a. It was moved and seconded to appoint Steve Lindow to the Becker County Recreational Advisory Committee (RAC). (Knutson, Nelson), carried.
4. County Administration Position:
 - a. It was moved and seconded to approve the terms of employment, contingent upon completion of a successful full background check, to Jack Ingstad for the County Administrator position, to include: Starting date of September 17, 2012; starting salary of \$100,000, which is in between Steps 7 and 8 of the County Administrator’s pay scale, at his first anniversary date and subject to a satisfactory performance review, he will move to Step 8, and all future adjustments will occur on the same basis as other management employees; a moving allowance of up to \$1000; a bank of fourteen (14) vacation days, with this bank being deducted from accrued vacation hours if employment ends within two (2) years; accrual of vacation at the same rate as other management personnel with respect to years of service; to cover the cost of annual membership to ICMA and 3CMA; and other benefits will be the same as for other management employees. (Skarie, Schram), carried.

5. Discussion on Aquatic Invasive Species (AIS):
 - a. Commissioner Okeson stressed the need for further discussion on AIS prevention. He suggested the County host a community meeting to allow for more direction and to take a more proactive approach.
 - b. Commissioner Nelson noted that the numbers from the Floyd Shores Lake Association proposed Becker County AIS Prevention Program presented earlier are staggering. This has the potential to increase the levy by double-digits annually and the voters cannot handle that level of tax increase.
 - c. Michael Mathias stressed the need for cooperation between the lake associations and the County to make sure the waters in Becker County are protected 24/7.
 - d. Board Chair Knutson posed the question on how to monitor the private accesses, duck hunters, baiters, etc.; noting that all of these issues would need to be considered.
 - e. Barb Halbakken-Fischburg referenced funds that could be tapped into and encouraged the County to appeal to the Association of Minnesota Counties (AMC) to work with the DNR to make the changes needed.
 - f. Board Chair Knutson requested that Moriya Rufer, Becker County AIS Coordinator, attend the next board meeting scheduled for Tuesday, September 11, 2012, for further discussion. It was noted that the Preliminary Budget meeting is scheduled for Thursday, August 30th.

Auditor-Treasurer: Ryan Tangen presented:

1. The agenda item, Waste Hauling, scheduled for 9:20 a.m. will be discussed during the Finance Committee portion of the meeting.
2. Licenses and Permits: There were none.

Finance Committee: Ryan Tangen presented:

1. It was moved and seconded to approve the Regular Claims, Over-90 Day Claims, and Auditor's Warrants (Tuesday Bills):
 - a. Over 90-Day Claims:
 - i. Charles Sherbrooke in the amount of \$510.08 due to not receiving an invoice.
 - ii. Swanson's Repair in the amount of \$76.56 due to waiting for credit invoice.(Nelson, Okeson), carried.
2. It was moved and seconded to approve to reject all waste hauling contract bids, re-design the bid specs and re-bid; to allow for more comparable bids. (Skarie, Knutson), carried.
3. It was moved and seconded to extend the current Waste Hauling Contract with STS Trucking, month by month, for up to 3 months. (Schram, Okeson), carried.
4. It was moved and seconded to approve the purchase of two (2) additional 30 cubic yard roll-off containers for Environmental Services, at an approximate cost of \$9,000. (Skarie, Schram). Commissioner Skarie requested to amend the motion to remove "at an approximate cost of \$9,000" and to replace with, "at a cost of \$9,031". There was no further discussion and the amended motion carried.
5. Discussion was held in reference to Resolution 08-12-2A, to establish the Economic Development/Housing Redevelopment Authority 2013 tax levy at \$235,633,

representing a 34% increase. The County levy will be reviewed at the September 11th board meeting. It was recommended to wait until September 11, 2012, to review the proposed EDA/HRA 2013 tax levy.

6. It was moved and seconded to authorize Marty Wiley, Natural Resources Director, to expend up to \$10,000 for blading of Forest Roads in 2012. (Schram, Okeson), carried.

Assessor: Steve Carlson presented:

1. It was moved and seconded to approve the abatements for:
 - a. PIN #05.0191.000 in Carsonville Township for the amount of \$428.00;
PIN #05.0191.000 in Carsonville Township for the amount of \$138.00;
PIN #05.0191.000 in Carsonville Township for the amount of \$140.00,
due to taxpayer has lived at property since 1982 with mother; mother passed away; did not realize needed to apply and also clerical error on classification.
 - b. PIN #06.8079.000 in Cormorant Township for the amount of \$116.00,
due to Taxpayer provided proof of tabs; claims plate was in window.
 - c. PIN #12.0232.000 in Forest Township for the amount of \$148.00;
PIN #12.0232.000 in Forest Township for the amount of \$90.00;
PIN #12.0232.000 in Forest Township for the amount of \$90.00,
due to property purchased by exempt entity on January 26, 2011.
(Schram, Skarie), carried.

Sheriff: Tim Gordon presented:

1. Sheriff Tim Gordon advised the board that within the very near future there will be five (5) senior position vacancies occurring within an eight (8) to nine (9) month period of time, with the anticipation of two (2) Dispatchers and three (3) Deputy Sheriffs', and it will become necessary to hire prior to the retirements of specific positions, to ensure public and employee safety. It was moved and seconded to approve the request to advertise and begin the eligibility list for pool of deputy sheriff candidates. (Okeson, Schram), carried.
2. It was moved and seconded to approve Resolution 08-12-2B, to post internally, interview and hire (promote) a full-time Sheriff Deputy Sergeant. (Nelson, Schram), carried.

Human Services: Nancy Nelson presented:

1. It was moved and seconded to approve the Purchase of Service Agreements with Frazee-Vergas School and Stellher Human Services; and Independent School District #22 and Lakeland Mental Health Center, for the provision of mental health services to eligible students for the 2012-2013 school year. (Nelson, Schram), carried.
2. It was moved and seconded to approve the Purchase of Service Agreement for the Father's Project, at an approximate cost of \$3,300 per year. (Nelson, Skarie), carried.
3. It was moved and seconded to accept the Human Services reports for Adult Services, Child and Family, Community Health, Financial Services, Mental/Chemical Dependency (MCD), and Transit. (Nelson, Okeson), carried.
4. It was moved and seconded to approve the Human Services claims for Human Services, Community Health, and Transit. (Skarie, Schram), carried.

Economic Development/Housing Redevelopment Authority 2013 Tax Levy: Resolution 08-12-2A: Jon Thomsen presented:

1. It was the consensus of the Board to review the proposed EDA/HRA 2013 Tax Levy at the Board meeting on September 11, 2012, following the Budget Review Meeting on August 30, 2012.

Highway: Brad Wentz presented:

1. Brad Wentz provided a construction update.
2. Interviews for the Highway Superintendent position will begin soon.

Planning and Zoning: Patty Swenson presented:

1. Applicant, Gerald Behlmer, withdrew his request on August 16, 2012, for a Conditional Use Permit (CUP) for a Pet Crematorium and retail sales associated with the business in a Residential/Agricultural zone, at 21777 Sand Beach Road in Erie Township, Cotton Lake.
2. It was moved and seconded to concur with the Becker County Planning Commission (August 21, 2012), to approve the request as submitted by Scott Bombenger, Robert Sheeley, Duane and Susan Wirth, Orville Erickson, Ann Dolence, Ivan and Shirley Haakenson, and Patricia Potts, for a change of zone from Commercial to Residential, at Height of Land Frontage Road, Height of Land Township, Height of Land Lake, due to the request would not be detrimental to the area. (Schram, Okeson), carried.
3. It was moved and seconded to concur with the Becker County Planning Commission (August 21, 2012), to approve the request as submitted by Katie Jager, for a change of zone from Commercial to Residential, at 31899 County Highway 26 in Holmesville Township, due to the request would not be detrimental to the area. (Okeson, Schram), carried.
4. It was moved and seconded to concur with the Becker County Planning Commission (August 21, 2012), to approve the request by Vicki Bedford for Busker Family, Ltd., Partnership, for a Certificate of Survey, at Maple Ridge Road in Lake Eunice Township, Little Cormorant Lake, consisting of one Tract A (40,000 square feet) and a change of zone from Agricultural to Residential for the entire property consisting of 17.89 acres, due to the request meets the criteria of the Ordinance. (Skarie, Okeson), carried. Roll Call: Nelson – Nay; Skarie – Yea; Schram – Nay; Knutson – Yea; Okeson – Yea. Board Chair Knutson requested that concerns on non-riparian lot sizes be reviewed by the Zoning Ordinance Review Committee.
5. It was moved and seconded to concur with the Becker County Planning Commission (August 21, 2012), to approve the request by Vernon and Michelle Scholz, for an amendment to existing gravel pit Conditional Use Permit (CUP) #360136, at County Highway 46, one-half (½) mile north of County Highway 44, for the placement of temporary portable equipment to include screeners, crushers, bituminous hotmix plant, loaders, dozer, track hoe and trucks to process aggregate materials, due to the request meets the criteria of the Ordinance, and with a stipulation of a November 15, 2012 deadline, and for the amendment to become null and void after this date. (Okeson, Skarie), carried.

6. It was moved and seconded to concur with the Becker County Planning Commission (August 21, 2012), to approve the request by Palmer and Joyce Storlie, for a temporary Conditional Use Permit (CUP), located at County Highway 44, Two Inlets Township, for mining and the placement of temporary portable equipment to include screeners, crushers, bituminous hotmix plant, loaders, dozer, track hoe, and trucks to process aggregate materials, due to the request meets the criteria of the Ordinance, and with a stipulation of a November 15, 2012 deadline, and for the temporary CUP to become null and void after this date. (Okeson, Schram), carried. It was noted that the landowner did not have any interest in a long-term CUP.
7. It was moved and seconded to concur with the Becker County Planning Commission (August 21, 2012), to approve the request by Itasca-Mantrap Co-op Electric Association and Great River Energy, for a Conditional Use Permit (CUP) to construct a 34.5kV/69kV substation and transmission line at the Northeast Corner of Highways 37 and 26 in Shell Lake Township, due to the request would not be detrimental to the area. (Schram, Skarie), carried.
8. It was moved and seconded to concur with the Becker County Planning Commission (August 21, 2012), to approve the Final Plat of Lake Maud Storage Condos, as submitted, due to it meets the criteria of the Ordinance. (Skarie, Okeson), carried.
9. The next informational meeting is scheduled for Thursday, September 13, 2012, at 8:00 a.m. in the Third Floor Meeting Room of the Courthouse.

Administrative Team Update: Steve Skoog presented:

1. Steve Skoog provided a review of the Administrative Team minutes from August 22, 2012.
2. It was the consensus of the Board to include in the terms of employment for Jack Ingstad, that the bank of fourteen (14) vacation days may be used during the first six months of employment.

It was moved and seconded to authorize for any commissioner to attend the Association of Minnesota Counties (AMC) Fall Policy Committee Meeting on September 27-28, 2012, at Cragun's on Gull Lake in Brainerd, Minnesota, and to cover registration and expenses. (Nelson, Skarie), carried.

It was moved and seconded to adjourn the meeting. (Nelson, Skarie), carried.

Lunch Bunch was held at Burnside's Charhouse in Detroit Lakes and provided by County Attorney, Michael Fritz.

/s/ Patty Swenson
 Patty Swenson
 Board Clerk

/s/ Larry Knutson
 Larry Knutson
 Board Chair