

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, January 10, 2012 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. a. Meeting presided over by Board Chair Knutson. All Commissioners in attendance; Auditor-Treasurer and Clerk, Ryan Tangen; and Minute Taker, Cindy Courneya.
b. Pledge of Allegiance.
2. The Agenda was approved with the following additions: Discussion on Re-districting, Management Team Update, and Tree Planting Bid. (Okeson, Schram), carried.
3. It was moved and seconded to approve the minutes of December 27, 2011 with the requested changes. (Skarie, Schram), carried.
4. It was moved and seconded to approve the minutes of January 3, 2012. (Schram, Okeson), carried.

Commissioners

1. Open Forum: There was no one present.
2. Reports and Correspondence:
 - a. Commissioner Nelson:
 - i. Reported on the following meetings: Human Services Committee and interviews for Natural Resource Management position.
 - b. Commissioner Skarie:
 - i. Reported on the following meetings: Human Services Committee, County Administrator Search Committee, Environmental Affairs Committee, and Clay, Becker, Otter Tail, Wilkin Public Health Planning Initiative.
 - c. Commissioner Okeson:
 - i. Reported on the following meetings: Re-Design Committee, Regional Radio Board Advisory Committee, and Safety Committee.
 - d. Commissioner Knutson:
 - i. Reported on the following meetings: Re-Design Committee, Environmental Affairs Committee, and interviews for Natural Resource Management position.
 - e. Commissioner Schram:
 - i. Reported on the following meetings: Joint meeting with Mahube and Otter Tail-Wadena Community Action Council and Assessor's Committee. He also noted the Aquatic Invasive Species (AIS) Legislative Summit for 2012, being held Saturday, January 14th, at M-State Conference Center in Detroit Lakes.

3. Appointments:

- a. It was moved and seconded to re-appoint Brad Grant, Janet Ashmore, and Bob Larson to the Sunnyside Board. (Nelson, Schram), carried.

4. Committee Assignments:

- a. It was moved and seconded to add Western Area City County Organization (W.A.C.C.O.) liaison position to the Committee List, with per diem and mileage reimbursement. (Schram, Okeson), carried. Board Chair Knutson appointed Commissioner Schram to serve as the Becker County liaison for W.A.C.C.O..
- b. It was moved and seconded to approve the Committee Assignments for 2012, with the changes noted. (Skarie, Schram), carried.

Auditor-Treasurer: Ryan Tangen presented:

1. Licenses and Permits: There were none.
2. The Board previously accepted the low quote from PRT, for the 2013 Seedling Bids, however, due to a clerical error by the winning bidder on the accepted bid and delay in mail service for the second bid letting, there is a need to re-do the process. It was moved and seconded to authorize Natural Resource Management to reject the bid received and authorize the committee to request quotes and to accept the low quote. (Okeson, Schram), carried.

Finance Committee Minutes: Auditor-Treasurer, Ryan Tangen presented:

1. It was moved and seconded to approve the regular claims and Auditor's Warrants:
 - a. Auditor's Warrants (Tuesday Bills and Year-End Bills):
 - i. 12/23/11 in the amount of \$2,800.48 (Schram, Skarie), carried.
2. It was recommended to approve when presented the Human Services Claims.
3. It was moved and seconded to approve the Minnesota Counties Computer Cooperative/MCAPS4 Eight (8) Year contract. (Skarie, Nelson), carried.
4. It was recommended to approve when presented the Annual Public Transit Participation Grant for 2012 in the amount of \$267,750.
5. It was recommended to accept when presented the annual Adult Mental Health Grant in the amount of \$124,504.
6. It was recommended to approve when presented the annual Homeland Security and Emergency Management Grant in the amount of \$11,400.
7. A discussion was held at the committee meeting to consider increasing the authorized steps to offer the Natural Resource Management/Parks Director candidate. It was decided to leave the authorization as is.
8. It was noted that the Surveyor's Salary will need to be addressed at a later meeting.

Assessor: Steve Skoog presented:

1. It was moved and seconded to approve the abatements for:
 - a. PIN #25.0476.000 in Round Lake Township for the amount of \$ 206.00.
 - b. PIN #32.0136.001 in Sugar Bush Township for the amount of \$132.00.
 - c. PIN#49.0285.000 in the City of Detroit Lakes for the amount of \$110.00.
 - d. PIN #49.0285.000 in the City of Detroit Lakes for the amount of \$224.00
 - e. PIN #49.0285.000 in the City of Detroit Lakes for the amount of \$172.00.(Schram, Okeson), carried.
2. Discussion was held in reference to the Abatement Policy, with the Board requesting to review the policy.

Emergency Management: Rusty Haskins presented:

1. It was moved and seconded to accept the annual Homeland Security and Emergency Management Grant in the amount of \$11,400. (Schram, Skarie), carried.

Information Technology:

1. Minnesota Counties Computer Cooperative/MCAPS4 Contract: This was presented earlier in the meeting and approved.

Re-Districting: Ryan Tangen presented:

1. A brief discussion on re-districting was held. Mr. Tangen requested the Commissioner's tentative proposals and noted he will then provide a presentation at the next Board of Commissioners meeting on Tuesday, January 24, 2012, to allow for a more formal discussion of re-districting at that time.

Human Services: Nancy Nelson presented:

1. Nancy Nelson and Ronda Stock presented an overview in reference to Public Health Regionalization. It was moved and seconded to approve Resolution 01-12-2A, to move forward into a review process to investigate different models that could result in the possible merger of community health boards and public health departments. (Schram, Skarie), carried.
2. It was moved and seconded to approve the Annual Public Transit Participation Grant for 2012 in the amount of \$267,750. (Okeson, Schram), carried.
3. It was moved and seconded to accept the annual Adult Mental Health Grant in the amount of \$124,504. (Schram, Skarie), carried.
4. It was moved and seconded to approve the Human Services Claims for Human Services, Community Health, and Transit. (Skarie, Nelson), carried.

Planning and Zoning: Patty Swenson presented:

1. It was moved and seconded to concur with Planning and Zoning to approve the repeal of Conditional Use Permit (CUP) No. 481681, for Tim Anderson at 26150 County Highway 21; Sections 1, 12 and 13 in Richwood Township, at the owner's request. (Nelson, Okeson), carried.

Natural Resource Management: Ryan Tangen presented:

1. Mr. Tangen announced that Martin Wiley, who has 32 years experience in forestry and has been the area supervisor for the Forestry Division with the Department of Natural Resources, was offered and accepted the Natural Resource Management position. The Board commended and thanked the interview committee consisting of Brad Wentz; Ryan Tangen; Commissioner Knutson; Commissioner Nelson; Mike Swan, Director of Natural Resources, White Earth; and Josh Stevenson, Land Commissioner for Cass County. Mr. Wiley will be present at a future meeting date.

Sheriff: Tim Gordon presented:

1. Minnesota Department of Public Safety representatives, Shannon Swanson, State Coordinator, and Tom Kummrow, Law Enforcement Liaison for "Towards Zero Death", commended the Becker County Sheriff's Office for their participation in the "Towards Zero Death and Safe/Sober Campaign". In recognition of the efforts of the Becker County Sheriff's Office, Mr. Kummrow presented the department with a Stalker mobile traffic radar unit, which will allow deputies to be better equipped to identify vehicles driving at illegal and unsafe speeds. The Board commended and thanked Sheriff Tim Gordon and the staff for their expertise. Sheriff Tim Gordon expressed his gratitude to the Board for their continued support. It was moved and seconded to accept the equipment from the State of Minnesota Office of Traffic Safety, in recognition of the efforts of the Becker County Sheriff's Office, for participating in the "Towards Zero Death and Safe/Sober Campaign". (Nelson, Okeson), carried.

Management Team Update: Ryan Tangen presented:

1. Ryan Tangen reported that the Management Team has been meeting on a weekly basis and provided an update to the Board on items being addressed by the Management Team.

/s/ Ryan Tangen
Ryan Tangen
Auditor-Treasurer

/s/ Larry Knutson
Larry Knutson
Board Chair