

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, March 28, 2006 at 8:15 a.m.
LOCATION: Board Room, Courthouse All Present

Agenda

1. It was moved and seconded to approve the additions to the Agenda of Wild Rice Watershed information and Dan Holm, Emergency Management Mitigation Plan (Salminen, Bristlin), carried.
2. It was moved and seconded to approve the Minutes of March 14, 2006 (Salminen, Bristlin), carried.

Commissioners

1. Open Forum. None at this time.
2. Reports & Correspondence:

Commissioner Mulari Reports:

- a. Regional Jail Treatment Committee met, and it was decided to name the new center the West Central CD Treatment & Corrections Center. They are asking for state funding for the study of Chemical Dependency and METH. Enclosed is a draft Resolution for your consideration.
- b. It was moved and seconded to recommend support of the Resolution asking for joint funding in the amount of \$150,000 from the Minnesota Legislature for a pilot pre-design study for the West Central CD Treatment and Corrections Facility. It is further resolved that the Legislators representing the participating counties be requested to support and help with the passage of this important legislation (Bristlin, Salminen), carried.
- c. Interviews of the candidates for new Human Services Director have been conducted and the field is narrowed to two. A second interview will be held this Friday.

Commissioner Bristlin Reports:

1. Environmental Affairs Committee met and discussed the Transfer Station repairs to the wall and floor. Bids will be requested for these repairs, and trucking contracts are up for bids.
2. Commissioner Bristlin hopes the citizens can take part in Airport decisions and get a chance to voice their opinions.

Commissioner Knutson Reports:

- a. Temporary slabs are being build at the Transfer Station until the repairs are completed.
- b. Good used playground equipment has been located for placement at the

- Frazeo Lion's Park, so they are looking into the shipping costs.
- c. Fair Board Meeting. They are discussing the need for a Horse Arena at the Becker County Fair Grounds.

Commissioner Nelson Reports:

- a. Sunnyside Care Center Board Meeting. Looking at making assisted living a part of the Sunnyside area, while keeping Sunnyside a Nursing Home. They are also negotiating with Ecumen on the fee structure.
- b. Lake Agassiz Regional Library Meeting. Discussion of a couple of counties not fulfilling the state recommendation of their appropriation.

Commissioner Salminen Reports:

- a. Airport Meeting. Discussed problems with the gas pumps.
- b. Commissioner Salminen stated that Public Hearings will be held on Airport decision.
- c. Human Services Meeting. Discussed contracts with Blue Cross/Blue Shield and felt the project should be self-sustaining.

Brian C. Berg, County Administrator Reports:

- a. A variance for the parking ramp was approved by the City of Detroit Lakes Planning Commission for 100 parking spaces. The city officials were interested in the study and asked what kind of parking ramp and the cost figures.
3. Commissioner Nelson addressed the re-distribution of the Board of Managers for the Wild Rice Watershed District. Mahnomon County is requesting to have another Manager representing their county. It was moved and seconded to recommend that the present Board of Managers remain at 7; however, the County Board would be receptive to re-arrangement of the present members (Bristlin, Salminen), carried.
 4. Appointments:
 - a. It was moved and seconded to appoint Mary Seaberg to the Becker County Planning Commission (Salminen, Bristlin), carried.
 5. Emergency Management. Dan Holm briefed the County Board on the Mitigation Plan he will be submitting. He will bring the final plan back to the Board for approval. Dan will supply a copy of the Mitigation Plan to the Administrator's Office for anyone to review.

Auditor

1. It was moved and seconded to approve a Gambling Permit for the Frazeo Lions Club for operations at the Outer Limits, 24995 County Hwy. #6, Detroit Lakes, MN. 56501, Lake View Twp. (Bristlin, Nelson), carried.

2. It was moved and seconded to approve a Seasonal Tobacco License for Richard M. Lynch, Hotel Shoreham, Lake View Twp. (Nelson, Bristlin), carried.
3. It was moved and seconded to approve a new On/Sale (including Sunday) Liquor License for Billy L. Wischnak, Outer Limits (formerly Corner Cantina), Lake View Twp. (Salminen, Bristlin), carried.
4. It was moved and seconded to approve a new Off/Sale 3.2 Beer License for Billy L. Wischnak, Outer Limits (formerly Corner Cantina) – Lake View Twp. (Salminen, Bristlin), carried.
5. It was moved and seconded to approve the following On/Sale (including Sunday) Liquor License Renewals (Salminen, Bristlin), carried. Nelson abstaining.

Richard M. Lynch, Hotel Shoreham, Lake View Twp.; Gerald L. Hanson, Charlie's Bar & Supper Club, Height of Land Twp.; Delhelm, Inc., DBA Randy's Lake Eunice, Lake Eunice Twp.; Patricia J. Maloney, The Pub, Cormorant Twp.; Ryan A. Ulrich, Bayview Bar & Grill, Lake View Twp.; Matthew L. Anderson, Tri-Lakes Roadhouse Bar & Grill, Cormorant Twp.; Michael A. Reep, Mike's Pit Stop, Inc., DBA Pit 6-11, Lake Eunice Twp.

6. It was moved and seconded to approve the following Combination On/Off Sale (including Sunday) Liquor License Renewals (Salminen, Bristlin), carried.

Lance P. Highman, Northern Inn, Toad Lake Township; Cynthia Knoll, Mr. of Osage, Inc., DBA Tommy's Toad Lake Store, Toad Lake Twp.

7. It was moved and seconded to approve the following Off/Sale Liquor License Renewals (Bristlin, Salminen), carried. Nelson abstaining.

Patricia J. Maloney, The Cormorant Pub, Inc., Cormorant Bottle Shop, Cormorant Twp.; Marvin E. Erdmann, The Flyway LLC, DBA The Boondocks, Height of Land Twp.; John (Pete) Johnson, Richwood Off/Sale, Inc., DBA Richwood Off/Sale, Richwood Twp.

8. It was moved and seconded to approve the following Wine and Strong Beer License Renewals (Nelson, Bristlin), carried.

Fred W. Brower, Cedar Crest Resort, Maple Grove Twp.; Tamara L. Coats. Coats Management, Inc., DBA, OBT / K&T's Pub & Grub, Osage Twp.

9. It was moved and seconded to approve the following Combination On/Off 3.2 Percent Beer & Malt Liquor License Renewals (Salminen, Bristlin), carried.

Fred W. Brower, Cedar Crest Resort, Maple Grove Twp.; Tamara L. Coats, Coats Management, Inc., DBA, OBT, / K&T's Pub & Grub, Osage Twp.; Robert W.

Miller, Frazee Golf, Inc., Burlington Twp.; Kathleen Chase, Shell Lake resort & Campgrounds, Shell Lake Twp.; Richard LeSage, Ice Cracking Lodge, Round Lake Twp.; Allen J. Chirpich, The Hideaway Resort, Shell Lake Twp.; Richard J. Bartelt, Four Corners, Erie Twp.; Roger L. Nelson, Loon Echo, Inc., DBA Elbow Lake Store & Bar, Round Lake Twp.; Michael R. Levin, Green Valley Golf Course, Cormorant Twp.; Randy A. Blanford, Tamarac Resort & Campground, Sugar Bush Twp.

10. It was moved and seconded to approve an On/Sale 3.2 Percent Beer & Malt Liquor License Renewal for Gregg Johnson, Cormorant Lakes Sportsman's Club, Lake Eunice Twp. (Nelson, Salminen), carried.

11. It was moved and seconded to approve the following Off/Sale 3.2 Percent Beer & Malt Liquor License Renewal (Bristlin, Nelson), carried.

Bill D. Christlieb, Osage Country Market, Osage Twp.; Richard M. Lynch, Hotel Shoreham, Inc., Lake View Twp.; Gerald L. Hanson, Charlie's Bar & Supper Club, Height of Land Twp.; Delhel, Inc., Randy's Lake Eunice, Lake Eunice Twp.; Michael A. Reep, Mike's Pit Stop, Inc., DBA Pit 6-11, Lake Eunice Twp.; Richard B. Sherbrooke, Lake Center Store, LLC, Lake Eunice Twp.; Matthew L. Anderson, Tri-Lakes Roadhouse Bar & Grill, Cormorant Twp., Shirley A. Kalberer, County 6 B P & Bait, Lake View Twp.; Richard B. Sherbrooke, Cormorant Store, Inc., Cormorant Twp.

12. It was moved and seconded to pass Resolution No. 03-06-2E, approving to hire a part-time Motor Vehicle Clerk position due to a resignation (Salminen, Bristlin), carried.

Finance Committee

1. It was moved and seconded to approve the Claims (Bristlin, Salminen), carried.
2. Sheriff's Office request for Personnel was reviewed and recommended to continue the process. This will be acted on later on the Agenda.
3. Planning & Zoning request for Personnel was reviewed and recommended to continue the process. This will be acted on later on the Agenda.
4. Auditor's Office request for Personnel was reviewed and recommended to continue the process.
5. Boat & Water Grant. Recommend to approve. This will be acted on later on the Agenda.
6. Update on NRM activities.

7. LARL. Discussed the \$21,248 difference between the appropriation requested and the state calculated minimum allocation amount. In-kind contributions are being look at before a decision can be made.

Sheriff

1. It was moved and seconded to pass Resolution No. 03-06-2G, authorizing the Board Chair and the Becker County Administrator to sign on behalf of the County for the Annual County Boat and Water Safety Grant in the amount of \$23,199 (Bristlin, Nelson), carried.
2. It was moved and seconded to pass Resolution No. 03-06-2C approving the Personnel request to create and hire a full-time Road Deputy position due to the movement of a current road deputy to investigations (Bristlin, Nelson), carried.

Combining the offices of County Auditor and County Treasurer

It was moved and seconded to pass Resolution 03-06-2B, resolving that the offices of Becker County Auditor and Becker County Treasurer shall be consolidated and remain elective; and further resolving that the Office of Auditor shall be terminated for the purpose of providing for the election to the single office of Auditor-Treasurer. The duties, functions, and responsibilities, which have been heretofore and which will hereafter be required by statute to be performed by the County Auditor and the County Treasurer shall be vested in and performed by the Auditor-Treasurer without diminishing, prohibiting or avoiding those specific duties required by statute to be performed by the County Auditor and the County Treasurer. The persons last elected to the positions of Auditor and Treasurer shall serve in those offices and perform the duties of those offices until completion of the terms to which they were elected (Bristlin, Nelson), carried. Roll Call Vote: Commissioner Knutson – Yea; Commissioner Salminen – Yea; Commissioner Mulari – Yea; Commissioner Bristlin – Yea; Commissioner Nelson – Yea.

Human Services

1. It was moved and seconded to approve the addition of Resolution No. 02-06-2H to the Agenda (Nelson, Bristlin), carried.
2. It was moved and seconded to pass Resolution No. 03-06-2H, approving to delegate authority within the Department of Human Services to approve certain transaction and to sign on behalf of the County. The Becker County Board of Commissioners hereby resolves that Sandra Pierson, a Supervisor within the Department of Human Services is hereby authorized to sign and approve matters on behalf of the Becker County Department of Human Services, including but not limited to personnel transactions, work schedules, requests for funds from Becker County Transit, Minnesota Department of Health, and the Department of Human Services, Becker County purchase orders, social security client authorizations, and time and attendance documents (Knutson, Salminen), carried.

3. It was moved and seconded to approve the Purchase of Service Contract with Computer Professionals Unlimited, Inc. This is a continuing contract for software support for our accounts receivable program (Salminen, Bristlin), carried.
4. It was moved and seconded to approve the Purchase of Service Contract with West Home (Lakes Homes and Program Development). West Home bills DHS directly (Bristlin, Salminen), carried.
5. It was moved and seconded to approve the Purchase of Service Contract with Emmanuel Community. This is to provide funding of \$8,800 to help support the Becker County Coordinator on Aging (Nelson, Knutson), carried.
6. It was moved and seconded to approve the Human Services Claims (Salminen, Knutson), carried.
7. It was moved and seconded to sponsor the Community Health Pandemic Flu Public Health Meeting and authorize Community Health to set this up. Rhonda Stock from Community Health will meet with Brian C. Berg to setup the meeting (Salminen, Bristlin), carried.
8. It was moved and seconded to approve the Community Health Claims (Knutson, Bristlin), carried.
9. It was moved and seconded to approve the Transit Claims (Salminen, Bristlin), carried.

Veteran's Services Year-End Report

1. Dennis Warling, Veteran's Services Officer presented a year-end report for the Veteran's Services Office.
2. It was moved and seconded to accept Dennis's Letter of Resignation for Retirement as of June 30, 2006. Commissioner Bristlin thanked Dennis for doing a good job for the county (Bristlin, Salminen), carried.

Planning & Zoning

1. It was moved and seconded to change the order of business from the Planning Commission Minutes to exchange so the Ninth Order proceeds the Eighth Order (Salminen, Bristlin), carried.
2. Planning Commission (PC) Minutes of March 21, 2006:
 - 1) **FIRST ORDER OF BUSINESS:** Verizon Wireless c/o Buell Consulting. It was moved and seconded to concur with the findings and recommendations of the PC

- to approve the conditional use permit for a wireless communications facility (including a 190 ft. monopole antenna structure and 12 ft. by 30 ft. equipment shelter) based on the fact that it does meet the criteria of the zoning ordinance (Bristlin, Salminen), carried.
- 2) **SECOND ORDER OF BUSINESS:** Verizon Wireless c/o Buell Consulting. It was moved and seconded to concur with the findings and recommendations of the PC to approve the conditional use permit for a wireless communications facility (including a 190 ft. monopole antenna structure and 12 ft. by 30 ft. equipment shelter) based on the fact that it does meet the criteria of the zoning ordinance (Nelson, Bristlin), carried.
 - 3) **THIRD ORDER OF BUSINESS:** Verizon Wireless c/o Buell Consulting. It was moved and seconded to concur with the findings and recommendations of the PC to approve the conditional use permit for a wireless communications facility (including a 190 ft. by monopole antenna structure and 12 ft. by 30 ft. equipment shelter) based on the fact that it does meet the criteria of the zoning ordinance (Bristlin, Salminen), carried.
 - 4) **FOURTH ORDER OF BUSINESS:** Verizon Wireless c/o Buell Consulting. It was moved and seconded to concur with the findings and recommendations of the PC to approve the conditional use permit for a wireless communications facility (including a 190 ft. monopole antenna structure and 12 ft. by 30 ft. equipment shelter) based on the fact that it does meet the criteria of the zoning ordinance (Bristlin, Salminen), carried.
 - 5) **FIFTH ORDER OF BUSINESS:** Verizon Wireless c/o Buell Consulting. It was moved and seconded to concur with the findings and recommendations of the PC to approve the conditional use permit for a wireless communications facility (including a 190 ft. monopole antenna structure and 12 ft. by 30 ft. equipment shelter) based on the fact that it does meet the criteria of the zoning ordinance (Bristlin, Nelson), carried.
 - 6) **SIXTH ORDER OF BUSINESS:** Orvis Olson, Cormorant Twp. It was moved and seconded to concur with the findings and recommendations of the PC to approve the request a change of zone from agricultural to residential and approval of a certificate of survey for two tracts of land based on the fact that the request does meet the criteria of the zoning ordinance and subdivision ordinance (Bristlin, Salminen), carried.
 - 7) **SEVENTH ORDER OF BUSINESS:** Steve Campbell, Detroit Twp. It was moved and seconded to concur with the findings and recommendations of the PC to approve a certificate of survey for one tract of land based on the fact that the survey does meet the criteria of the zoning ordinance and subdivision ordinance (Salminen, Bristlin), carried.
 - 8) **EIGHTH ORDER OF BUSINESS IS NOW ALTERNATED WITH THE NINTH ORDER OF BUSINESS:** James and Nancy Vareberg. It was moved and seconded to approve the change of zone from agricultural to commercial based on the fact that the property was located along the Highway 59 corridor (Bristlin, Salminen). Motion and second were withdrawn and reinstated with the same motion maker and second (Bristlin, Salminen), carried.

- 9) NINTH ORDER OF BUSINESS: John Webber. It was moved to deny the request for the change of zone from agricultural to commercial (Bristlin), Motion died for lack of a second. It was moved and seconded to table the request for change of zone from agricultural to commercial for two weeks (Knutson, Bristlin), carried.
- 10) TENTH ORDER OF BUSINESS: David Opsahl, Lake Eunice Twp. It was moved and seconded to approve a certificate of survey for a 13.86 tract of land based on the fact that it does meet the criteria of the zoning ordinance and subdivision ordinance (Nelson, Bristlin), carried.
- 11) ELEVENTH ORDER OF BUSINESS: American Enterprises, Inc./Mike Staber, Lake Eunice Twp. It was moved and seconded to concur with the PC findings and recommendations to approve to allow a conditional use permit for a family doctor practice, as presented in the application, based on the fact that the use would not be a detriment to the surrounding area (Nelson, Knutson), carried.
- 12) TWELVETH ORDER OF BUSINESS: Gary Larsen, Burlington Twp. It was moved and seconded to concur with the PC to approve the certificate of survey for eight lots based on the fact that the survey meets the criteria of the zoning ordinance and subdivision and that the lots have adequate building area (Salminen, Bristlin), carried. Board Chair, Mulari read a letter received from Ann Gerlach and Jim Ulmer in concern of the number of driveways in the project.
- 13) THIRTEENTH ORDER OF BUSINESS: Gary Heitkamp, Erie Twp. It was moved and seconded to concur with the PC to approve a conditional use permit to allow storage condo unity in an agricultural zone, amending the original conditional use permit granted in December 2005, based on the fact that the use would not be changed from what was previously granted and the use would not be detrimental to the surrounding area (Knutson, Nelson), carried.
- 14) FOURTEENTH ORDER OF BUSINESS: Aggregate Industries, Cormorant Twp. It was moved and seconded to concur with the PC to approve the application as presented based on the fact that the application is part of the Environmental Impact Statement agreement, that it is the extension of an existing operation and the use is compatible with the industrial operation in the surrounding area (Salminen, Bristlin), carried.
- 15) FIFTEENTH ORDER OF BUSINESS: Chris Leach, Lake Eunice Twp. It was moved and seconded to concur with the findings and recommendations of the PC to approve a conditional use permit for a commercial operation consisting of a lawn care service as presented in the application based on the fact that the use would not be detrimental to the surrounding area (Salminen, Bristlin), carried.
- 16) SIXTEENTH ORDER OF BUSINESS: Steven Pachel, Carsonville Twp. It was moved and seconded to concur with the findings and recommendations of the PC to approve a change of zone from agricultural to residential for the lots within the shoreland district and approval of a preliminary plat consisting of 13 lots (5 residential lots and 8 agricultural lots) based on the fact that the proposed plat meets the criteria of the zoning ordinance and subdivision ordinance and the lots are suitable for development (Bristlin, Nelson), carried.
- 17) SEVENTEENTH ORDER OF BUSINESS: Lee Carlson, Two Inlets Twp. It was moved and seconded to concur with the findings and recommendations of the PC

to approve the change of zone from agricultural to residential and preliminary plat consisting of four lots based on the fact that the preliminary plat meets the criteria of the zoning ordinance and subdivision ordinance with the stipulation that the line between Lot 3 & Lot 4 be corrected (Salminen, Bristlin), carried.

- 18) EIGHTEENTH ORDER OF BUSINESS: Boyd Bradbury, Lake View Twp. It was moved and seconded to concur with the findings and recommendations of the PC to approve the change of zone from agricultural to residential and the preliminary plat consisting of four lots based on the fact the proposed plat meets the criteria of the zoning ordinance and subdivision ordinance based on the fact that the proposal meets the criteria of the zoning ordinance and subdivision ordinance with the stipulation that all campers, two cabins and four out buildings be removed from the property (Bristlin, Knutson), carried.
- 19) NINETEENTH ORDER OF BUSINESS: John Backes, Forest Twp. It was moved and seconded to concur with the findings and recommendations of the PC to approve a change of zone from agricultural to residential and approve a certificate of survey to allow two tracts of land based on the fact that the certificate of survey meets the criteria of the zoning ordinance and subdivision ordinance with the stipulation that the easement through the property be turned over to the Township (Bristlin, Salminen), carried.
- 20) TWENTIETH ORDER OF BUSINESS: Daniel Finn, Round Lake Twp. It was moved and seconded to concur with the findings and recommendations of the PC to approve a change of zone from agricultural to residential and the conversion of an existing resort to a multi-unit residential development consisting of twenty (20) units based on the fact that it does meet the criteria of the resort conversion section of the ordinance and would lessen the impact on the lake (Bristlin, Nelson), carried.
- 21) TWENTY-FIRST ORDER OF BUSINESS: Final Plat of Sauer Lake Highlands. It was moved and seconded to concur with the findings and recommendations of the PC to approve the final plat of Sauer Lake Highlands based on the fact that it does meet the criteria of the zoning ordinance and subdivision ordinance (Nelson, Bristlin), carried.
- 22) TWENTY-SECOND ORDER OF BUSINESS: Election of officer and informational meeting. The next informational meeting is scheduled for Thursday, April 13, 2006 at 8:30 a.m. at the Planning & Zoning Office.

- 3. It was moved and seconded to pass Resolution No. 03-06-2D approving to create and hire a full-time Zoning Technician position due to the increasing needs within the Zoning Department (Salminen, Nelson), carried.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg
Brian C. Berg
County Administrator

/s/ Karen Mulari
Karen Mulari
Board Chair