

**Becker Soil and Water Conservation District
Board of Supervisors Regular Meeting
Wednesday, March 21, 2012**

The regular meeting of the Becker Soil and Water Conservation District Board of Supervisors was held at 8:00 a.m. on Wednesday, March 21, 2012, in the Ag Center Building, 809 8th St. S.E., Detroit Lakes, Minnesota.

Those present were supervisors Duane Grossman, Jerome Flottesch, Tony Beck, Don Lefebvre, Kathy Stenger, Dist. Conservationist Ed Musielewicz, Dist. Secretary Ginger Flynn, County Commissioner Barry Nelson, Dist. Technicians Ed Clem and Dean Hendrickson, and Dist. Administrator Brad Grant.

The meeting was called to order by Chairman Beck.

Motion by (Flottesch, Grossman) to approve the February Minutes as sent out and received by the supervisors. Affirmative: Unanimous. Carried.

1st quarter supervisors' vouchers and extra meetings were presented. Extra meetings were:
Jan. 6th – Met with Joe Stenger – Duane
March 8th – Area I MASWCD Meeting – All
Annual Twp. Weed Meeting – Duane, Kathy, Jerome

The February financial statements and bills payable were presented.

Motion (Flottesch, Grossman) to set aside the amount of the no-till drill sale to the capital outlay account for future capital purchases. Affirmative: Unanimous. Carried.

Motion (Grossman, Lefebvre) to approve the financial statements and payment of bills as presented. Affirmative: Unanimous. Carried.

Ginger noted that due to the CWL Grants, CWMA Grants, etc. in 2011 that we exceeded the receipt amounts that trigger an audit of the 2011 financial records. She would like to begin the audit process.

Motion (Flottesch Stenger) to complete an audit of the 2011 Financial Records of the District. Affirmative: Unanimous. Carried.

Ginger presented information on the needed upgrade to our Quick Books financial program.

Motion (Stenger, Flottesch) to upgrade the Quick Books financial program as requested. Affirmative: Unanimous. Carried.

**Becker Soil and Water Conservation District Board of Supervisors Regular Meeting
Wednesday, March 21, 2012**

Page | 2

Reports:

Dist. Conservationist Ed Musielewicz reported on the following:

- Have 8 EQIP contracts totaling \$540,000; two of the 8 are for Ag Waste Systems and 3 high tunnels.
- 18 CSP contracts
- AWEP sign-up ends April 20th.
- Rice Lake restoration and enhancement project. Some easement work remains, met with County Engineer and discussed possible road impacts.
- Brink Lake restoration project.
- Buffalo-Red Watershed District will be meeting in early April with landowners on the Reep Marsh Restoration Project.

Technicians Report: Dean Hendrickson and Ed Clem reported on the following:

- Completed 4 additional windbreak plans.
- NRCS Area I Engineer Dave Jones will be meeting with staff on engineering projects, job approvals, etc.
- Completed as built plotting for last fall's sediment basin projects.
- Ed completed tree plans for state cost-share and some for CRP plans.
- Continuing to work on Certified Wetland Determinations, two letters are sent to landowners, one for the Sate Wetland Conservation Act provisions and one for swamp buster compliance.
- Assisted with Ag-in-the-Classroom in Detroit Lakes and Frazee.

MASWCD Area I Mtg. – The supervisors reported on the Area I MASWCD meeting they attended in Ada on March 8th.

Lake Protection Plans Reports – Moriya Rufer of RMB Labs' presented the Becker County Lake Protection Report summary for the 20 lake protection plans that were recently completed. Each individual lake plan includes all available data for each lake from all different sources, evaluates the data quality, identifies data gaps, assesses the data, and looks for water quality trends. The plans also make recommendations for future monitoring. The project was made possible through a Clean Water Legacy Grant, Becker COLA funding and the Becker SWCD. The plans will now be presented to each lake association and Becker COLA, and will be a valuable tool in applying for future grants to address the concerns brought forth in each plan.

Red River Valley Conservation Service Area Joint Powers Board Meeting (RRVCSA) – Jerome reported on the RRVCSA held March 8th. Items included possibly applying for an AIG Grant this fall to provide additional technical assistance for the RRVCSA. A committee was appointed to look into establishing such a position.

Ag Inspector Program – Marsha reported on the following:

- Reported on the AIS committee meetings she attended.

**Becker Soil and Water Conservation District Board of Supervisors Regular Meeting
Wednesday, March 21, 2012**

Page | 3

- Annual Township Weed Inspectors Training was held March 15th in Callaway. Sixty five persons attended the training.
- Gave a presentation at the Clay Co. Township meeting.

Wetland Conservation Act –

- Responded to two reported wetland violations. One was considered a violation and discussed with landowner.
- Met with landowners on a ditch clean out, which is part of a county ditch system and referred them to the County Engineer.
- Will be meeting with a landowner next week on a possible wildlife improvement near Snellman

Upper Mississippi River Headwaters Watershed - Phase I Workplan Meeting will be held on April 24th in Bemidji. The Watershed Approach Cycle for watershed planning schedules this watershed for 2013. Brad noted that we have a very small portion of Becker County included in this watershed (approx. 14 sq. miles). Our involvement in the planning effort would be small. Brad will contact Phil Votruba, MPCA Project Manager and discuss how we would participate in the planning effort.

5th Grade Conservation Tour – Motion (Lefebvre, Stenger) to sponsor the 5th Grade Conservation Tour for all area 5th graders as in the past. Affirmative: Unanimous. Carried.

CWMA Grant & Private Well Monitoring Network Agreement - Motion (Grossman, Flottesmesch) to approve and sign the agreement with the Wadena SWCD to complete the Central Sand Plains Private Well Nitrate monitoring for 46 wells in Becker County. And approve signing of the CWMA Grant from BWSR. Affirmative: Unanimous. Carried. The work must be completed by June 30, 2013.

Cost-Share Contracts – The following state cost-share contracts were presented for board action:

Cancel Cont. #11-19 with Charles Amundson for abandoned well sealing. Deadline had expired and Mr. Amundson resigned up under 2012 funds.

Motion (Stenger, Grossman) to cancel contract #11-19. Affirmative: Unanimous. Carried.

The following cost-share contracts were presented for consideration:

Cont. 12-10 with Charles Amundson, abandoned well sealing. 50% of the cost not to exceed \$240.00.

Cont. #11-29 with Cecil Hensel, windbreak. Estimate \$1,057.00. Eligible cost-share \$792.00.

Cont. #12-5 with Maurice Treatbar, windbreak. Estimate \$423.00. Eligible cost-share \$317.00.

Cont. #12-6 with Travis Hoban, windbreak. Estimate \$2,709.50. Eligible cost-share \$2026.00.

**Becker Soil and Water Conservation District Board of Supervisors Regular Meeting
Wednesday, March 21, 2012**

Page | 4

Cont. #12-7 with Spadgenske Dairy, windbreak. Estimate \$1,997.00. Eligible cost-share \$1,498.00.

Cont. #12-9 with Rhonda Fleming, windbreak. Estimate \$781.00. Eligible cost-share \$585.00.

Cont. #12-11 with Troy Hazelton, windbreak. Estimate \$2,562.75. Eligible cost-share \$1,922.00.

Cont. #12-12 with Jason Askelson, windbreak. Estimate \$1,627.75. Eligible cost-share \$1,140.00.

Cont. #12-13 with Vance Jirava, windbreak. Estimate \$1,365.00. Eligible cost-share \$1,007.00.

Motion (Grossman, Lefebvre) to approve the above listed cost-share contracts as presented.
Affirmative: Unanimous. Carried.

The following Agriculture Waste System cost-share contracts were presented:

Cont. #12-8 with Tim Aho, Ag Waste System. Est. \$232,000. Cost-share funds \$3,500.

Cont. #12-14 with Dennis Schouviller. Ag Waste System. Est. \$150,000. Cost-share \$3,500.00
Plus BRRWD funds of \$3,500.00.

Motion (Flottemesch, Stenger) to approve the above contracts as presented. Affirmative:
Unanimous. Carried.

Vehicle Repair – Discussed needed repairs to the 1999 Ford pick-up. Need's ball joints, brakes, rotors. Total repair will be \$1,282.00. With the overall condition of the vehicle the supervisors discussed whether we should replace it. Also discussed the Rendezvous.

Motion (Flottemesch, Grossman) to get prices on replacing the Ford pick-up and Rendezvous.
Affirmative: Unanimous. Carried.

Personnel Policy – Discussed updating the SWCD Personnel Policy Handbook and employee job descriptions. Brad handed out some recently updated ones from Morrison and Pennington SWCD's. Some SWCD's have become part of county government. Brad will get information on those types of agreements. The supervisors felt they would schedule a special meeting to discuss these items.

Being no further business, motion (Flottemesch, Grossman) to adjourn. Affirmative:
Unanimous. Carried.

Approved: Donald Lefebvre, Secretary

Date: April 18, 2012