

## Position Announcement - Conservation Planning Technician

POSITION STATUS	Full-time
STARTING SALARY RANGE	\$35,889 – \$57,072 DOE (GS 7/9)
POSITION LOCATION	Detroit Lakes, Minnesota
CLOSING DATE	Open Until Filled



### POSITION PURPOSE:

This position aids with the application of total resource management systems, provides conservation planning assistance from initial evaluation to completion, and assists landowners with issues such as dealing with soil, water, air, plants, and animal resource concerns. Work conducted in this position largely focuses on the promotion, marketing and implementation of Farm Bill initiatives, namely the Environmental Quality Incentive Program (EQIP) for the Field Offices of Becker, Mahnomen and East Ottertail counties in Northwest Minnesota. This is a one year term position, with continuation contingent upon available funding.

### DESIRED QUALIFICATIONS:

- Two year vocational engineer certification or equivalent post-secondary education.
- A minimum of 2 years field experience in soil and water conservation.
- Conservation Planning Certification is preferred at the time of hire.
- Familiarity with the USDA-NRCS's National Planning Procedures Handbook.
- Strong interpersonal skills; capable of working effectively with individuals in the public, private, and Government sectors; self-motivated: able to work with minimal supervision.
- Valid driver's license, physical ability to carry equipment over rough terrain and ability to perform outdoor work in all seasons of the year. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### Essential Job Functions and Duties:

The duties below are normal for this position. These are not to be construed as exclusive, exhaustive or all-inclusive. Other duties may be assigned and required.

- Performs simple to complex surveys for design and layout of best management practices
- Understands the federal and State cost share programs, and is capable of explaining these programs to landowners.
- Provides clients information of programs available to assist with natural resource protection (i.e. USDA-Environmental Quality Incentive Program, BWSR-State Cost Share Program, County Shoreland Program, Buffer Initiative, CREP and other programs).
- Independently designs basic practices (e.g., waterways and buffer strips).
- Assists with the installation and maintenance of conservation practices; Performs technical work according to the NRCS Field Office Technical Guide, independently with minimal supervision.
- Performs conservation planning as outlined in the National Planning Procedures Handbook. Implements full-cycle program sign-up, ranking, contracting, payments; Prepares records and reports summarizing work accomplished.

### SELECTION PROCESS:

Applicants must submit a resume, cover letter and complete application for employment to: Becker

SWCD Attn: Peter Mead

809 8<sup>th</sup> Street SE

Detroit Lakes, MN 56501

Or email completed application materials to [pemead@co.becker.mn.us](mailto:pemead@co.becker.mn.us)

Finalists for the interview process will be determined after initial screening and assessment of qualifications provided in the materials submitted. Applicants selected for the interview process will be contacted directly.