

BOARD MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, July 05, 2022, at 8:15 am
LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Knutson. Commissioners in attendance: Knutson, Okeson, Nelson, Grimsley and Vareberg, County Administrator Pat Oman and minute taker Amanda Pachel
2. Pledge of Allegiance
3. Agenda Confirmation – Motion and seconded approve agenda as presented (Grimsley, Okeson) carried.
4. Minutes –
 - a. Moved and seconded to approve minutes of June 21, 2022, with the requested changes (Grimsley, Okeson) carried.

Commissioners:

1. Open Forum:
 - Duane Erickson – Watershed District
 - Erica Jepson – Board of Commissioner District 1 Candidate
2. Reports and Correspondence: Reports were provided on the following meetings:
 - Commissioner Vareberg: Nothing to report.
 - Commissioner Grimsley: Museum Construction
 - Commissioner Okeson: One Watershed One Plan - Ottertail
 - Commissioner Nelson: NRM Meeting, Eagle Lake
 - Commissioner Knutson: Environmental Services Meeting, Prairie Lakes, and Ordnance Review Committee
3. Appointments:
 - Motion to appoint Josh Pfeffer with Meadowlands as County Surveyor on an annual basis, auto renewal \$140.00 per hour (Nelson, Okeson) carried.
 - Motion to appoint Roy Smith as Research Liaison at \$100.00 per hour (Okeson, Grimsley) carried.
 - Motion to appoint Sam Blattenbauer to Cormorant Lakes Watershed District for a three-year term ending December 31, 2024 (Nelson, Okeson) carried.

County Administrator: presented by Pat Oman

1. Report: 2023 Budget, Performance Reviews, Catastrophic Leave Bank, Interviews, and Hirings
2. Motion to approve Resolution 07-22-1A to hire an Administrative Assistant to the County Administrator (Okeson, Grimsley) carried.
3. Motion to approve Work from Home Policy with no flex time and set inspection during work hours only, with annual policy review (Grimsley, Nelson) carried.

4. Motion to approve Human Services Boiler and Roof Top Units Replacement using Johnson Controls to complete mechanical portion to include replacing boiler, 6 pumps, and 4 RTU's and Honeywell to complete the upgrade of the controls systems to be paid with ARPA funds (Okeson, Grimsley) carried.

Finance Committee Minutes: presented by Mary Hendrickson

1. Regular Claims and Auditor Warrants and Over 90 days:

06/20/2022 in the amount of	\$10,798,898.42
06/20/2022 in the amount of	\$ 27,412.27
06/21/2022 in the amount of	\$ 193,833.56
06/28/2022 in the amount of	\$ 42,050.18
Total of	\$11,062,194.43

Over 90 Days:

Avenu dated 03/22/22 in the amount of \$518.67, lost invoice just turned in.

Dan Bergstrom dated 01/2022 to 03/2022 in the amount of \$13,645.80, invoice just turned in.

Hitesman Law dated 12/03/2022 in the amount of \$2,740.50, invoice just turned in.

Laursen Asphalt Repair Equipment dated 03/24/2022 in the amount of \$5,883.06, invoice just turned in.

Ratwik, Roszak & Maloney, PA dated 02/28/2022 in the amount of \$3,998.29, invoice just turned in.

Additional Issues:

Aramark, removed charge of \$133.23, paid on 04/22/2022.

Highland Supply & Production add claim in the amount of \$1,995.00, vender info on file.

Net change in claims \$1,861.77

Motion to approve paying Auditor warrants and claims over 90 days (Okeson, Vareberg) carried.

Motion to approve Human Services Claims for Human Services, Public Health, and Transit. (Grimsley, Vareberg) carried.

Auditor – Treasurer: presented by Mary Hendrickson

1. Licenses: None
2. Motion to approve Resolution 07-22-1C request release from state audit (Grimsley, Nelson) carried.
3. Motion to approve June 21, 2022, Board of Equalization Meeting Minutes (Okeson, Vareberg) carried.

Highway: presented by Jim Olson

1. Motion to approve Resolution 07-22-1B – Agreement with MnDOT – Federal Aid SP 003-622-036 (Okeson, Vareberg) carried.
2. Motion to approve Resolution 07-22-1I – Highway Properties Leaseback Agreement (Okeson, Nelson) carried.

Sheriff's Office: presented by Sheriff Todd Glander

1. IPAWS Agreement – will be discussed at the Board Meeting July 19, 2022
2. Agreements:
 - a. Motion to approve Resolution 07-22-1D – ICWC Agreement (Okeson, Vareberg) carried.
 - b. Motion to approve Resolution 07-22-1E – Work Release Agreement (Okeson, Grimsley) carried.
 - c. Motion to approve Resolution 07-22-1F – MN Dept of Health ELC Correction Grant (Okeson, Nelson) carried.
3. We-Fest 2022
 - a. Motion to approve Resolution 07-22-1H – We-Fest Contract 2022 (Okeson, Vareberg) carried.
 - b. Motion to approve Resolution 07-22-1G – 2022 We-Fest Temporary Hire of Traffic Control Personnel (Okeson, Vareberg) carried.

Historical Museum: presented by Museum Executive Director, Becky Mitchell

- Motion to approve a \$12,625.00 budget increase to the Historical Museum budget to be paid out of the General Fund (Grimsley, Okeson) carried.
- Motion to approve the County covering \$20,000.00 cost of tipping fees (disposal of construction materials) to be paid from the General Fund (Grimsley, Nelson) carried.

Land Use/Environmental Services: presented by Steve Skoog

1. Motion to approve Capital Expenditure Request – Skid Steer Purchase Bobcat S64 T4 in the amount of \$53,384.24 (Vareberg, Nelson) carried.

Closed Session

- Motion to close the meeting pursuant to Minn. Stat. Section 13D.05 Subd. 3(d), Meetings may be closed to receive security briefings and reports, to discuss issues related to security systems, to discuss emergency response procedures and to discuss security deficiencies in or recommendations regarding public services, infrastructure and facilities, if disclosure of the information discussed would pose a danger to public safety or compromise security procedures or responses. The subject to be discussed is Becker County Information Technology infrastructure. 9:33 am (Grimsley, Okeson) carried.
- Motion to open the meeting 10:59 am (Grimsley, Okeson) carried.

Being no further business, Chair Knutson adjourned the meeting at 10:59 am.

/s/
Pat Oman
County Administrator

/s/
Larry Knutson
Board Chair