

## BOARD MEETING AS POSTED

### BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, APRIL 5, 2022, at 8:15 a.m.

LOCATION: Board Room, Courthouse

#### Agenda/Minutes:

1. Meeting was brought to order by Board Chair Knutson. Commissioners in attendance: Knutson, Okeson, Nelson, Grimsley and Vareberg, County Administrator Pat Oman and minute taker Amanda Pachel
2. Pledge of Allegiance
3. Agenda Confirmation – Add Administrator #5 – Teamsters 320 Courthouse and Human Service Union Contacts, After Auditor-Treasurer add IT Capital Improvement Expenditure Renewals, add Reports and Correspondence #4 – Extension Temporary Employee (Okeson, Nelson) carried.
4. Minutes – moved and seconded to approve minutes of March 15, 2022, with the requested changes (Nelson, Grimsley) carried.

#### Commissioners:

1. Open Forum: Dennis Kral signed up to speak but waited until the Pelican River Watershed Appointments portion of the meeting.
2. Reports and Correspondence: Reports were provided on the following meetings:
  - a. Commissioner Knutson: EDA, Environmental Services, Safety Committee, NRM, Sheriff Committee, Prairie Lakes Municipal Waste, Union Negotiations, and Finance
  - b. Commissioner Vareberg: No reports given at this time
  - c. Commissioner Grimsley: Historical Society, Human Services, Land of Dancing Sky, Senior Linkage Line, Library, DAC, and Transit
  - d. Commissioner Okeson: Pelican River Watershed District, Sheriff Committee, and Union Negotiations
  - e. Commissioner Nelson: Soil & Water, MRC, and Judge Jay Carlson's Retirement
3. Appointments:
  - a. Pelican River Watershed District – Dennis Kral, Rick Michaelson, and Jane Gillam were present. They each introduced themselves and spoke about why they want to be appointed to the Pelican River Watershed District.
    - Motion to reappoint Rick Michelson to the Pelican River Watershed District for a three-year term representing District 4, Lake Sallie (Nelson, Okeson) carried
    - Motion to appoint Phil Hansen to the Pelican River Watershed District for a three-year year term representing District 6, Lake Melissa (Vareberg, Grimsley) carried
    - Motion to reappoint Dennis Kral to the Pelican River Watershed District for a three-year term representing District 1, Lake Floyd (Okeson, Vareberg) carried
4. Extension – Temporary Employee: Board had consensus to staff with temporary Extension within the budget.

County Administrator: presented by Pat Oman

1. Report:

- ARPA Funds conversation
  - Sheriff Committee – discussed developing specifications for impound building lot at the county jail facility.

Motion to authorize the Sheriff's Committee to seek bids for construction of an impound building lot at the county jail facility (Okeson, Vareberg) carried.

- Dave Neisen from The Real Estate Company of Detroit Lakes reviewed the advertisement for the Highway property sale.
2. Teamsters 320 – Human Services and Courthouse Contract
    - a) Motion to approve Memorandum of Agreement 1 (Nelson, Okeson) carried.
    - b) Motion to approve Memorandum of Agreement 2 (Okeson, Nelson) carried.
    - c) Tentative Agreement
  3. Motion to approve Resolution 04-22-1Q – County Government Appreciation Day – April 26<sup>th</sup> (Nelson, Okeson) carried.
  4. Motion to approve establishing County Recorder Bond (Okeson, Nelson) carried
  5. Teamsters 320 – Human Services and Courthouse Contracts
    - a) Motion to approve Teamsters 320 Human Services Contract (Okeson, Vareberg) carried.
    - b) Motion to approve Teamsters 320 Courthouse Contract (Okeson, Nelson) carried.

Public Hearing for County Redistricting

- Motion to open Public Hearing for County Redistricting – 9:00 am (Okeson, Grimsley) carried.
- No public present in person or online to comment
- Motion to close Public Hearing for County Redistricting – 9:03 am (Okeson, Nelson) carried.

Public Hearing for Off-Sale License Jack Pines Resort in Carsonville Township

- Motion to open Public Hearing for Off-Sale License Jack Pines Resort in Carsonville Township – 9:03 am (Grimsley, Vareberg) carried.
- Matthew James Johanningmeier, the General Manager of Jack Pines Resort was present to give a brief overview and answer any questions.
- Motion to close Public Hearing for Off-Sale License Jack Pines Resort in Carsonville Township – 9:07 am (Nelson, Okeson) carried.

Motion to approve application for Off-Sale License Jack Pines Resort in Carsonville Township (Nelson, Vareberg) carried.

Finance Committee Minutes: presented by Mary Hendrickson

1. Regular Claims and Auditor Warrants and Over 90 days:
  - 03/08/2022 in the amount of \$ 51,115.25
  - 03/15/2022 in the amount of \$ 69,500.06

03/20/2022 in the amount of	\$ 30,616.50	Cost Effective
03/23/2022 in the amount of	\$ 358,052.88	
03/24/2022 in the amount of	\$ 15,024.00	
03/29/2022 in the amount of	\$ 54,634.38	
Total of	\$ 578,943.07	

Over 90 Days:

Great Plains Transport dated 7/23/2021 in the amount of \$212.80, invoice just turned in.  
 McGough Construction dated 11/30/2021 in the amount of \$4,000.00, bill misplaced.  
 MN IT Services dated 09 & 10/ 2021, in the amount of \$3,501.10, invoice just received.  
 Potty Shacks dated 12/31/2021 in the amount of \$461.25, invoice just turned in.

Motion to approve paying Auditor warrants and claims over 90 days (Okeson, Nelson) carried.

Motion to approve Human Services Claims for Human Services, Public Health, and Transit (Grimsley, Vareberg) carried.

Auditor – Treasurer: presented by Mary Hendrickson

1. Licenses:

- a. Motion to approve Wine and Strong Beer On-Sale (including Sunday) – New for Tamarac Resort & Campground – Randy Blanford – Sugar Bush Township and Lake Fika LLC dba Ella Maries – Emma Mattson – Cormorant Township (Okeson, Vareberg) carried.
- b. Motion to approve 3.2 On/Off-Sale – Renewal for Whaley’s Resort and Campground – Nathan Lauwagie – Round Lake Township and Charlie’s Place – Jeff Dugger – Hight of Land Township (Nelson, Grimsley) carried.
- c. Motion to approve 3.2 On-Sale – Renewal for Tamarac Resort & Campground – Randy Blanford – Sugar Bush Township and Lakes Fika LLC dba Ella Maries – Emma Mattson – Cormorant Township (Nelson, Okeson) carried.
- d. Motion to approve 3.2 Off-Sale – Renewal for County 6 Gas & Bait – Kalberer’s Korner – Lakeview Township and Sunlite Outfitters – HJ Gerdes – Detroit Township (Okeson, Nelson) carried.
- e. Motion to approve On/Off-Sale (including Sunday) Renewal for Ice Cracking Lodge – Tanda Parsons – Round Lake Township, Roadhouse – Gable Line – Cormorant Township, Hooligans Lakeside – Todd Jacobson – Lake Eunice Township, Toad Lake Store – Cynthia Knoll – Toad Lake Township, Big Elbow Lake Lodge & Campground – Tonya Beckman – Round Lake Township and Curley’s on Cotton Lake – Deanne Kohler – Erie Township (Nelson, Okeson) carried
- f. Motion to approve On-Sale (including Sunday) – Renewal for Osage Bait & Tackle – Peggy Branstrom – Osage Township, BAM Enterprises – Bleachers – Lakeview Township, Sunlite Outfitters – HJ Gerde – Detroit Township, TJ’s Booze & Bistro – Jennifer Gehring – Lake Eunice Township, and Cormorant Inn – Lynne Stockstad – Cormorant Township (Nelson, Okeson) carried.

- g. Motion to approve On-Sale – Renewal for Richwood Winery – Penny Aquirre – Richwood Township (Okeson, Nelson) carried.
  - h. Motion to approve Off-Sale – Renewal for Richwood Off Sale – John Johnson – Richwood Township (Nelson, Okeson) carried.
  - i. Motion to approve Temporary 1-4 Day On-Sale Liquor License for Detroit Lake Lions Club – Soo Pass Ranch (We Fest) – August 3-6, 2022 (Okeson, Nelson) carried.
2. Permits:
- a. Motion to approve Resolution #04-22-1A – Humane Society of the Lakes for Raffle/Pull Tabs on June 11, 2022, at Seven Sisters Spirits in Lakeview Township (Nelson, Grimsley) carried.
  - b. Motion to approve Resolution #04-22-1B – Humane Society of the Lakes for Raffle/Pull Tabs August 4-6, 2022, at Soo Pass Ranch in Lakeview Township (Nelson, Grimsley) carried.
  - c. Motion to approve Resolution #04-22-1C – Detroit Lakes Youth Hockey Association for Raffle/Pull Tabs August 4-6, 2022, at Soo Pass Ranch in Lakeview Township (Okeson, Grimsley) carried.
- 3. Motion to accept February 2022 Cash Comparison and Investment Reports (Nelson, Grimsley) carried.
  - 4. Motion to approve Resolution #04-22-1N – American Recovery Plan Final Rule (Okeson, Nelson) carried.
  - 5. Motion to table Resolution #04-22-1O – Drop Box Grant Application (Okeson, Vareberg) carried.

Information Technology: presented by Stacie White

- 1. Motion to approve ESRI ArcGIS Annual Renewal in the amount of \$12,423.00 (Okeson, Vareberg) carried.
- 2. Motion to approve Microsoft Licensing Annual Renewal in the amount of \$9,008.00 (Nelson, Okeson) carried.
- 3. Motion to approve Veeam Annual Renewal in the amount of \$3,624.00 (Okeson, Nelson) carried.
- 4. Motion to approve Aruba Annual Renewal in the amount of \$1,106.00 (Nelson, Okeson) carried.

Sheriff: presented by Todd Glander

- 1. Personnel Requests:
  - a. Motion to approve Resolution #04-22-1J – to hire a Full-Time Investigator (Nelson, Okeson) carried.
  - b. Motion to approve Resolution #04-22-1K – Full-Time Sheriff Deputy (Okeson, Nelson) carried.
  - c. Motion to approve Resolution #04-22-1L – Boat & Water Seasonal Workers (Okeson, Vareberg) carried.
- 2. Motion to approve Resolution #04-22-1M – 2022 State of Minnesota Federal Boating Safety Supplemental Equipment Grant Agreement – renewal (Nelson, Okeson) carried.

3. Lifesaving Award presented to Mitch Zerr

Clay/Becker Treatment Court presented by Don Kautzmann, Judge Thilmony, and Brian Rubenstein – MN Department of Corrections Supervisor. Also present: Jodi Kulik – Probation, and Brian McDonald – Becker County Attorney.

- 29 current participants and 110 graduates since this program began
- Asked for some additional funding.

Motion to increase contribution from \$10,000 to \$15,000 (Nelson, Okeson) carried.

Highway: presented by Jim Olson

1. Motion to approve Resolution #04-22-1D – Bituminous Materials Bid Acceptance (Okeson, Nelson) carried.
2. Motion to approve Resolution #04-22-1E – Dust Control Bid Acceptance (Okeson, Nelson) carried.
3. Motion to approve Resolution #04-22-1F – 2022-2025 Road Maintenance-Blading & Snowplowing Bid Acceptance (Okeson, Nelson) carried.
4. Motion to approve Resolution #04-22-1G – Projects SAP 0003-605-011, SAP 003-615-009, SAP 003-607-025, SAP 003-622-038, CP 003-145-002, Fern Beach Drive-Lakeview Township, Buckhorn Road-Lake Eunice Township – contingent upon Township approval (Okeson, Nelson) carried.
5. Motion to approve Resolution #04-22-1H – No Parking West Lake Drive/CASH 6 (Okeson, Nelson) carried.
6. Seasonal Employment Clarification – Engineering Interns will also fill in for the Seasonal Highway positions as long as its within budget.
7. Motion to approve contract with Braun Intertec in the amount of \$51,764.00 for testing services for the new Public Works facilities (Okeson, Nelson) carried.

Recorder: presented by Susan Syvertson

1. Personnel Request:
  - a) Motion to approve Resolution #04-22-1P – Part-Time Deputy Recorder (Nelson, Okeson) carried.

Land Use/Environmental Services: presented by Steve Skoog

1. NRM
  - a) Motion to approve offering 10 Timber Sale tracts at 05/13/2022 Public Oral Auction (Nelson, Vareberg) carried.
2. Environmental Services
  - a) Motion to approve contract with Braun Intertec in the amount of \$16,527 for testing services (Nelson, Okeson) carried.
  - b) Motion to table Capital Expenditure Request for an Auto Tie Baler & Conveyors (Okeson, Vareberg) carried.

Becker Soil & Water Conservation District: presented by Bryan Malone

1. Motion to approve Resolution #04-22-11– Crow Wing River One Watershed, One Plan Project in Becker County (Okeson, Vareberg) carried.

Planning & Zoning: presented by Kyle Vareberg

1. Zoning Amendments
  - a) Motion to increase Impervious Surface Coverage in General Agriculture from 25% to 50% for buildings and 65% for all other impervious surfaces, Residential from 25% to 40%, High Density Residential from 25% to 65%, Commercial from 30% to 65% for buildings and 75% for all other impervious surfaces, and Industry from 35% to 65% for buildings and 75% for all other impervious surfaces. These increases are for non-shoreland areas only and must include an engineered stormwater plan for any impervious surface percentage over 35% in any district. (Vareberg, Okeson) carried.
  - b) Motion to approve Wetland Setbacks – Public waters that are not currently classified as a lake shall have a 50’ setback between the public water and any structure, septic system or use, The setback shall be measured from the ordinary high-water mark of the public water. (Nelson, Vareberg) carried.

MnDOT Presentation: presented by Joeb Oyster, Shiloh Wahl, and Commissioner Daubenberger

- Discussed the Highway 34 – East of County Road 29 to west of Osage project
  - Originally planned on 85% removal of trees with 15% of trees remaining out to 250’ with unique DNR contract for minimal impact harvest.
  - Compromise – 50% removal of trees with 50% of trees remaining out to 150’
  - The Commissioners asked questions and thanked MnDOT for coming.

Being no further business, Chair Knutson adjourned the meeting at 11:31 a.m.

/s/  
Pat Oman  
County Administrator

/s/  
Larry Knutson  
Board Chair