



Recreational Advisory Committee Open Forum Guidelines 9/6/2011

The purpose of the Open Forum is to provide time for individuals wishing to address the Recreational Advisory Committee (RAC) with concerns relevant to the County. The Open Forum will generally begin at 4:00 p.m. on the days the Recreational Advisory Committee (RAC) meets, and last 15-20 minutes depending upon the meeting agenda.

Persons wishing to make an oral presentation shall sign in prior to their respective presentation(s). The RAC chair will recognize those individuals in order of registration and determine the amount of time based on the number of registrants.

Speakers will generally be limited to 5 minutes per topic to allow all interested parties an opportunity to speak. If a larger number of individuals desire to speak to the Committee, time may be further limited to allow as many to speak as possible for the amount of time available. Each person will have the right to speak or make a presentation to the board one time (please plan your thoughts accordingly). Speaking once means a person, or their legal representative, can speak during the testimony portion of the Open Forum. The RAC chair per their discretion may allow a speaker to address a particular issue on the agenda, however rebuttals to statements made by others are not permitted. No personal attacks or derogatory remarks will be allowed.

Comments will be directed to committee members only. Testimony by anyone speaking is to be factual and relevant. Emotional pleas are not the basis for developing a factual recommendation, even though from a personal perspective the presenter may think/feel they are important. Repetitious testimony is discouraged.

A presenter arguing with RAC members or with members of the audience will not be tolerated. The RAC Chair can ask persons to leave the public hearing and the building for such actions.

RAC members and/or staff will be allowed to ask clarifying questions; however, no committee action will be taken during this time. If sufficient time and information is available, the issue may be placed on the agenda later in the meeting or at a subsequent meeting, at the RAC Chair's discretion.

Written comments and information will be accepted and noted during this time. All correspondence received by the RAC is public and will be made part of the record of the meeting. For distribution purposes the RAC requests that ten copies of written comments and /or information be provided for RAC members and staff. Any request for action or specific information should be supported with written documentation to provide committee members and staff with specific details of the request.

The RAC Chair reserves the right to have any individual or group of individuals removed from the room for violation of these guidelines.

The RAC meeting room (County Board Room) has wheelchair access. If other reasonable accommodations are needed to enable you to fully participate in a RAC meeting, please contact the Administrator's Office at 846-7201 for assistance.